

TROY

UNIVERSITY

GRADUATE PROGRAM

Required admissions documents for international students

1. Application form
2. Application fee of \$50.00
3. Official copy of high school diploma and transcripts (Optional)
4. Official copy of diploma and transcripts of Bachelor's degree
5. Official copy of diploma and transcripts of Master's degree (Optional)
6. Official TOEFL score from ETS/ official IELTS [TOEFL=523(PBT)/193(CBT)/70 (IBT); IELTS=6.0]
7. GRE/GMAT official score (recommended but not required)
8. \$14,300.00 ORIGINAL Bank statement
9. Original sponsor letter
10. Recommendation letter

Additional information:

Diplomas and Transcripts

- Required: Official copies of bachelor's degree and transcripts both in the native language and in English (if original is not in English).
- Optional: Official copy of high school diploma and transcript both in the native language and in English (if original is not in English).

Language Proficiency:

1. Official TOEFL score from ETS/ official IELTS. The University will only accept original test scores from ETS/IELTS center. If we do not receive official TOEFL/IELTS score by the time we issue the I-20 and acceptance letter, we will issue the student's documents with the remark about required English as a Second Language classes until proficient level of English is achieved. Passing scores are: TOEFL= 523(PBT)/193(CBT)/69-70(IBT) / IELTS=6.0
2. If an international student took the TOEFL test and would like the results sent to the International Admissions office at Troy University, he/she needs to do so by contacting ETS and requesting that his/her TOEFL score be sent directly to Troy University. The institutional code is 1738.
3. Based on university regulations, we cannot accept students' TOEFL test copies, Xerox copies of the score, or copies certified by agencies. On the other hand, the Office of International Admissions can accept student's copy of IELTS score.

GRE/GMAT scores:

GRE/GMAT official score. The original should be sent from ETS directly to Troy University; the institutional code is 1738. We do not accept students' copies. If the applicant does not have a GRE/GMAT score when applying to Troy University, he/she will be admitted temporarily for one semester. If the student does not pass GRE/GMAT during the first semester at Troy University, he/she will not be able to register for graduate courses the next semester.

Bank Statement:

\$14,300.00 ORIGINAL bank statement (issued by the bank) for the most recent six months. The bank statement should be issued on original letterhead of the bank with its seal/stamp (not Savings Department's seal/stamp) and should reflect bank transactions. The letterhead of the bank should include its requisites (address, e-mail, web address, phone number, fax number of the bank, etc.) for verification purposes. We will not accept any copy of the bank statement sent to us as fax copy, e-mail attachment, Xerox copy, or copy certified by agencies. If the bank statement is not in English, please make sure you also provide the translation.

Sponsor Letter:

If the bank statement is not in the applicant's name, an original sponsor letter should be provided as well. The person whose name is on the bank statement should provide a letter stating the relationship with the applicant and that he/she is willing to sponsor the applicant while he/she is at Troy University. The letter should be signed and dated. If the sponsor letter is not in English, please make sure you also provide the translation.

If the sponsor is a US citizen/Green Card holder, he/she should fill out form I-134 (Affidavit of Support), then have it notarized and sent to our office as original. The I-134 can be found at <http://www.uscis.gov/files/form/I-134.pdf>

Recommendation Letter:

Recommendation letter. The Admissions office does not require more than one recommendation letter.