Continuing Education Review Committee
April 7, 2008 – 10:00 AM

- Meeting Notes -

I. Sub-Committee Reports

A. CE Policy Review (Dr. Deb Gearhart) The mission statement needs to be revised and links updated on websites.

B. CE Structure (Dr. Judson Edwards) The structure should follow other OGU units (i.e. Grants & Contracts) where oversight is centralized to insure communication and coordination of effort. Registration, payments and record keeping can be centralized. This function should fall under the division of academics. There needs to be a director level position with coordinators (or identified POCs) on each Alabama campus and University College. Currently, there is a vacant “CE” position under the College of Education that can be broken out. Dr. Lance Tatum is working on this.

C. CE Markets/Scope (Dr. Hal Fulmer) There is great potential for CE and we should be taken advantage of current opportunities. Part of the problem is not knowing or not having a POC on each campus to funnel opportunities to. There is opportunity to fold in camps and other outreach activities under this umbrella. Cost-sharing is an issue that would need to be looked at. We must also be aware of how we involve faculty to insure we are not limiting another area.

II. Review of SACS issues regarding CE

Dr. Fulmer stated that there are some SACS issues that provide guidance to the scope and structure of CE. Dr. Robyn Bynum is chairing the SACS sub-committee that addresses CE. He has a draft report that he will bring back to the committee.

III. Discussion of Next Action Steps

- Identify current POC at each location and the budgets allocated for CE activities; (Mr. Willis)
• Revise the mission current statement and update web links to reflect correct information; (Dr. Gearhart)
• Review faculty handbook to see if/how CE involvement is reflected;
• Meet with Dr. Roach to discuss direction of committee’s recommendation and obtain feedback; (Mr. Willis, Dr. Tatum, and Dr. Edwards)
• Monitor new changes in “workforce development” that may open opportunities for TROY;
• Develop the scope and potential markets for CE (Dr. Fulmer)

IV. Next Meeting - TBA