Sample

Course Evaluation Form Summary

Continuing Education Center
Dothan Campus

Spring 2006 – Summer 2007
Course Evaluation Form Summary

General Accounting, Financial Management, and Planning II

April 19-20, 2006

Circle the number of your choice:

<table>
<thead>
<tr>
<th>Agree</th>
<th>Disagree</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>4</td>
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<td>2</td>
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</tbody>
</table>

1. We satisfactorily covered the objectives published in this course
   8 3 1 0 0 0

2. The ideas and materials presented to me were valuable
   7 4 0 0 0 0

3. The instructor was effective in his/her Presentation
   - Peter Graphos: 8 3 0 0 0 0
   - Cindy Arrington: 7 4 0 0 0 0
   - Terry Elliot: 8 3 0 0 0 0
   - Hank Draughon: 8 1 2 0 0 0
   - Connie Wilson: 8 3 0 0 0 0
   - Jeanette Medders: 8 3 0 0 0 0
   - Roy Roberts: 9 2 0 0 0 0
   - Donnie Mims: 7 2 0 2 0 0
   - John Gordon: 8 3 0 0 0 0
   - Sonny Brasfield: 9 2 0 0 0 0

4. The instructor was enthusiastic and well prepared
   - Peter Graphos: 8 3 0 0 0 0
   - Cindy Arrington: 6 2 2 0 0 0
   - Terry Elliot: 8 3 0 0 0 0
   - Hank Draughon: 6 3 0 2 0 0
   - Connie Wilson: 7 4 0 0 0 0
   - Jeanette Medders: 8 1 2 0 0 0
   - Roy Roberts: 10 1 0 0 0 0
   - Donnie Mims: 5 3 3 0 0 0
   - John Gordon: 10 1 0 0 0 0
   - Sonny Brasfield: 11 0 0 0 0 0

5. The information presented will be useful in my job (if applicable)
   11 0 0 0 0 0

6. Session started and ended on time
   9 2 0 0 0 0

7. The facilities were appropriate for this class
   9 2 0 0 0 0

8. Each session was
   - Too long: □
   - Too short: □
   - Just About right: □

9. Total time for whole program
   - Too long: □
   - Too short: □
   - Just About right: □

9. The pace was
   - Too long: □
   - Too short: □
   - Just About right: □

10. Additional comments
What did you like least about this class? Investments
What did you like least about this program? Accident Investigation Claims

Include more detail on how to produce GASB 34 financial statements.

There are some of the courses taught on the engineers tract that would also be beneficial to Administrators such as Legal Compliance.

We need an advanced course for CCA holders who need hours for recertification that would cover topics not included in the original course requirements and would net 4 to 6 hours CEUs. This could be a full 2 day seminar devoted to more detailed in-depth training.

On the other hand, we need a Basic Certification program for our account clerks. This would cover basic fund accounting, restricted revenues, bid law, capital assets, purchasing procedures, accounts payable, etc. Could be a 4 course program for a Certified Governmental Accounting Clerk Designation.-- Faye Robertson

Good Speakers –Chris Green

Most of the info I can use

The Montgomery Administrator gave info useless to most counties who have no extra funds.

Use someone that has taken nothing and made something—Jackie Goode

Open Discussion

I enjoyed listening to experiences from other counties and how some of their functions are handled.—Regina Norris

Speakers are informative and to the point.

Location was what I liked least.

A lot of information

This was my first class, therefore, every topic was good..

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Center-Report-Program-Evaluation-Dothan-2006-07.doc
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<table>
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<tr>
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   Sonny Brasfield 11 0 0 0 0 0

5. The information presented will be useful in my job (if applicable) 
   11 0 0 0 0 0

6. Session started and ended on time 
   9 2 0 0 0 0

7. The facilities were appropriate for this class 
   9 2 0 0 0 0

8. Each session was 
   Too long □Too short □11 Just About right □

9. Total time for whole program 
   Too long □Too short □11 Just About right □

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C O U R S E   E V A L U A T I O N   F O R M

University Partnership for Continuing Education
Jacksonville State University

Center-Report-Program-Evaluation-Dothan-2006-07.doc
We are committed to excellence and results with our continuing education programs, so your comments and suggestions are important to us. Please take a moment to give us your thoughts. Thank you!

Circle the number of your choice:  Agree  Disagree  N/A

1. We satisfactorily covered the objectives published for the course.  14 0 0 0 0 0
2. The ideas and materials presented to me were valuable.  14 0 0 0 0 0
3. The instructor was effective in his/her presentation of materials, ideas, and knowledge:
   Lana Thompson  14 0 0 0 0 0
4. The instructor was enthusiastic and well prepared:
   Lana Thompson  14 0 0 0 0 0
5. The information presented will be useful in my job. (If applicable)  14 0 0 0 0 0
6. Session(s) started and ended on time.  14 0 0 0 0 0
7. The JSU Continuing Education office handled my registration efficiently and professionally.  12 2 0 0 1 0
8. The facilities were appropriate for this type of class  12 2 0 2 1 0
9. Each session usually was (for multi-session courses only):  Too long Too short Just about right 14
   Total time for the whole program was:
   Too long Too short Just about right 14
11. The pace was:  Too long Too short Just about right 14

What did you like most about this class? Lana Thompson and the way she conducts her class (2) The instructor’s knowledge and her ability to motivate the people in the class. She knew the material and presented examples. Kept the class interested and kept us thinking. Managed time, focus, people. (4) The instructor was very knowledgeable, receptive, and informative. (5) Instructor was very good; knows what she’s talking about techniques provoke thought (6) Knowledge to take back and use how to say and approach things in a correct manner (7) The instructor was very well prepared and made it fun. (8) Was a very interactive class; learned a lot of skills for future teaching (8) The valuable information and the precise he beginning and ending time. The class was kept focused (9) The instructor and her knowledge of the “knowledge” of her students. Great class (10) The class was given an opportunity to participate a lot, that was great. It really keeps your attention and helps the time go by.
What did you like least about this program? Break drinks (2) loud, low ceiling in classroom—the facility was fine (3) Location; parking problems and food (lunch) not good. (4) The other class was nothing compared to this. (5) Snack—just kidding, Mary. (6) Start earlier on first day. (7) Lunch, need to start earlier on the first day and get out around lunch on the second. (8) The parking to attend location

How can we make the next offering on this topic even better? Start at 10:00. (2) Get Lana to teach. She talks on our level. (3) Do not have classes on holidays. (4) Have it closer to central AL.
We are committed to excellence and results with our continuing education programs, so your comments and suggestions are important to us. Please take a moment to give us your thoughts. Thank you!

Circle the number of your choice:  

<table>
<thead>
<tr>
<th></th>
<th>Agree</th>
<th>Disagree</th>
<th>N/A</th>
</tr>
</thead>
</table>
1. We satisfactorily covered the objectives published for the course. | 14    | 0        | 0   |
2. The ideas and materials presented to me were valuable. | 14    | 0        | 0   |
3. The instructor was effective in his/her presentation of materials, ideas, and knowledge: Lana Thompson | 14    | 0        | 0   |
4. The instructor was enthusiastic and well prepared: Lana Thompson | 14    | 0        | 0   |
5. The information presented will be useful in my job. (If applicable) | 14    | 0        | 0   |
6. Session(s) started and ended on time. | 14    | 0        | 0   |
7. The JSU Continuing Education office handled my registration efficiently and professionally. | 12    | 2        | 0   |
8. The facilities were appropriate for this type of class | 12    | 2        | 2   |
9. Each session usually was (for multi-session courses only): Too long Too short Just about right | 14    |          |     |
10. Total time for the whole program was: Too long Too short Just about right | 14    |          |     |
11. The pace was: Too long Too short Just about right | 14    |          |     |
What did you like most about this class? Lana Thompson and the way she conducts her class. The instructor’s knowledge and her ability to motivate the people in the class. She knew the material and presented examples. Kept the class interested and kept us thinking. Managed time, focus, people. The instructor was very knowledgeable, receptive, and informative. Instructor was very good; knows what he’s talking about. Techniques provoke thought. Knowledge to take back and use how to say and approach things in a correct manner. The instructor was very well prepared and made it fun. Was a very interactive class; learned a lot of skills for future teaching. The valuable information and the precise he beginning and ending time. The class was kept focused. The instructor and her knowledge of the “knowledge” of her students. Great class. The class was given an opportunity to participate a lot, that was great. It really keeps your attention and helps the time go by.

What did you like least about this program? Break drinks—loud, low ceiling in classroom—the facility was fine. Location; parking problems and food (lunch) not good. The other class was nothing compared to this. Snack — just kidding, Mary. Start earlier on first day. Lunch, need to start earlier on the first day and get out around lunch on the second. The parking to attend.

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<th>Circle the number of your choice:</th>
<th>Agree</th>
<th>Disagree</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>1. We satisfactorily covered the objectives published for the course.</td>
<td>19</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>2. The ideas and materials presented to me were valuable.</td>
<td>21</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>3. The instructor was effective in his/her presentation of materials, ideas, and knowledge:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Sonny Brasfield</td>
<td>19</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>b. Lana Thompson</td>
<td>23</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>4. The instructor was enthusiastic and well prepared:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Sonny Brasfield</td>
<td>19</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>b. Lana Thompson</td>
<td>21</td>
<td>4</td>
<td>0</td>
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<tr>
<td>5. The information presented will be useful in my job.</td>
<td>22</td>
<td>3</td>
<td>0</td>
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<tr>
<td>6. Session(s) started and ended on time.</td>
<td>24</td>
<td>1</td>
<td>0</td>
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<tr>
<td>7. The JSU Continuing Education office handled my registration efficiently and professionally.</td>
<td>20</td>
<td>5</td>
<td>0</td>
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<tr>
<td>8. The facilities were appropriate for this type of class</td>
<td>18</td>
<td>7</td>
<td>0</td>
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<tr>
<td>9. The overall rating for this course</td>
<td>20</td>
<td>5</td>
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<tr>
<td>10. Each session usually was (for multi-session courses only):</td>
<td>Too long</td>
<td>Too short</td>
<td>Just about right</td>
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<tr>
<td>11. Total time for the whole program was:</td>
<td>Too long</td>
<td>Too short</td>
<td>Just about right</td>
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<tr>
<td>12. The pace was:</td>
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Additional Comments:__________________________________________________________________________________________________
Everything was very interesting.
The classes were good for all attendees. The location was great. Did not have to fight the morning traffic to get to class. Like having class at a location you can stay.
Lana Thompson is very interesting and enjoyable to learn from.
I love lodging where the classes are held.
Both speakers were fantastic. They kept my attention and made so much sense. I will be able to use this tremendously in my field.
I truly enjoyed both classes. I learned a lot and refreshed things I learned before but forget to use.
Loved it! Great course, great location, great speakers.
Location was much easier to get to, adequate parking, comfortable room. Excellent and knowledgeable facilitators.
Much better location. Environment was more for learning. Parking was better and I felt safer. If I could change one thing, it would be how close the chairs are to each other.
Lana’s class is exceptional. Very timely for me. I will be sharing this with all my dispatchers. Mary did a great job with location and all the setup. I am looking forward to more classes. This was my first.
Both presenters did a very good job. I will take parts of each presentation and use them at work and home.
Love the location.
Pleas ask Sonny to stop pacing so erratically and clicking the marker top on and off. These things are very unprofessional and distracting and prevent the full learning experience. I cannot stress this enough.
Excellent choice of facilities. Great lunch.
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<table>
<thead>
<tr>
<th>Circle the number of your choice:</th>
<th>Agree</th>
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<td>1. We satisfactorily covered the objectives published for the course.</td>
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<td>21</td>
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<td>5. The information presented will be useful in my job.</td>
<td>22</td>
<td>3</td>
<td>0</td>
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<td>6. Session(s) started and ended on time.</td>
<td>24</td>
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<td>0</td>
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<td>20</td>
<td>5</td>
<td>0</td>
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</table>
8. The facilities were appropriate for this type of class 18 7 0 0 0 0

9. The overall rating for this course 20 5 0 0 0 0

10. Each session usually was (for multi-session courses only): Too long Too short Just about right 25

11. Total time for the whole program was: Too long Too short Just about right 25

12. The pace was: Too long Too short Just about right 25

Additional Comments: ______________________________________________________________

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BEFORE THE CLASS BEGINS, PLEASE ANSWER THE FOLLOWING:

What do you expect to learn from this course?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Why did you register for this particular course?
Interested in the subject?
A course that led to completion of certificate or certification?
Your supervisor suggested it?
Please list your specific reason.

What did you like most about this class?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

What did you like least about the class?
__________________________________________________________________________________________
__________________________________________________________________________________________

Name __________________________________________ Company/Organization ________________________
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<td>6</td>
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<td>0</td>
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<td></td>
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<tr>
<td>a. Chris Newton</td>
<td>6</td>
<td>6</td>
<td>0</td>
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<tr>
<td>b. Michael Johnson</td>
<td>6</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>c. Sonny Brasfield</td>
<td>7</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>d. Dennis McCall</td>
<td>6</td>
<td>6</td>
<td>0</td>
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<tr>
<td>e. Bob Shaw</td>
<td>3</td>
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<td>4</td>
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<td>0</td>
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<td>6. Session(s) started and ended on time.</td>
<td>5</td>
<td>7</td>
<td>0</td>
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<td>7. The JSU Continuing Education office handled my registration efficiently and professionally.</td>
<td>6</td>
<td>6</td>
<td>3</td>
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<tr>
<td>8. The facilities were appropriate for this type of class</td>
<td>6</td>
<td>6</td>
<td>3</td>
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<tr>
<td>9. Each session usually was (for multi-session courses only):</td>
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<tr>
<td>a. Too long</td>
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<tr>
<td>b. Too short</td>
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<tr>
<td>c. Just about right</td>
<td>12</td>
<td></td>
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<tr>
<td>10. Total time for the whole program was:</td>
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<tr>
<td>a. Too long</td>
<td></td>
<td></td>
<td></td>
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<tr>
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<td></td>
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<tr>
<td>b. Too short</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Just about right</td>
<td></td>
<td></td>
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</tbody>
</table>
What did you like most about this class?

______________________________________________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________________________________________

What did you like least about this program?

______________________________________________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________________________________________

How can we make the next offering on this topic even better?

______________________________________________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________________________________________

How did you learn about this course?

Brochure showing all classes
ACAA/ACEA or University Website
Memo or letter about this seminar only
Friend/Coworker in my county
Friend from other county
Other, please specify________________________

Optional---------------------------------------------------------------------------------------------------------------------------------------------------

If you were especially pleased with this program, we would like to share your comments with others:

______________________________________________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________________________________________

Name____________________________________ Company/Organization_____________________________________________
C O U R S E   E V A L U A T I O N   F O R M

University Partnership for Continuing Education
Jacksonville State University
Troy University Dothan Campus
University of North Alabama
Fundamentals of Emergency Communication District Administration I
February 14-15, 2007
Location: Whitley Hall, Troy University, Montgomery, AL

We are committed to excellence and results with our continuing education programs, so your comments and suggestions are important to us. Please take a moment to give us your thoughts. Thank you!

Circle the number of your choice:

1. We satisfactorily covered the objectives published for the course.
   Agree  5  
   Disagree  10  
   N/A  6  1  0  

2. The ideas and materials presented to me were valuable.
   Agree  3  
   Disagree  10  
   N/A  7  2  0  0

3. The instructor was effective in his/her presentation of materials, ideas, and knowledge:
   k. Wilson Mobley  
   Agree  1  
   Disagree  10  
   N/A  8  5  1  0
   l. Jeanette Medders  
   Agree  10  
   Disagree  10  
   N/A  4  1  0  0
   m. Terry Elliott  
   Agree  9  
   Disagree  10  
   N/A  4  1  0  0
   d. Tish Matuszek  
   Agree  18  
   Disagree  5  
   N/A  2  1  0  0
   e. Mary Pons  
   Agree  9  
   Disagree  7  
   N/A  5  4  0  0
   f. Kim McPherson  
   Agree  15  
   Disagree  8  
   N/A  1  0  0  0
   g. Barnard Montgomery  
   Agree  15  
   Disagree  9  
   N/A  0  0  0  0
   h. Tom Turley  
   Agree  7  
   Disagree  7  
   N/A  4  1  0  0

4. The instructor was enthusiastic and well prepared:
   a. Wilson Mobley  
   Agree  2  
   Disagree  8  
   N/A  10  4  1  0
   b. Jeanette Medders  
   Agree  8  
   Disagree  8  
   N/A  8  1  0  0
   c. Terry Elliott  
   Agree  7  
   Disagree  13  
   N/A  5  0  0  0
   d. Tish Matuszek  
   Agree  14  
   Disagree  5  
   N/A  4  0  0  0
   e. Mary Pons  
   Agree  8  
   Disagree  10  
   N/A  4  2  0  0
   f. Kim McPherson  
   Agree  15  
   Disagree  8  
   N/A  1  0  0  0
   g. Barnard Montgomery  
   Agree  15  
   Disagree  8  
   N/A  1  0  0  0
   h. Tom Turley  
   Agree  7  
   Disagree  8  
   N/A  4  1  1  0

5. The information presented will be useful in my job. (If applicable)
   Agree  7  
   Disagree  10  
   N/A  7  0  0  0

6. Session(s) started and ended on time.
   Agree  11  
   Disagree  8  
   N/A  5  1  0  0

7. The JSU Continuing Education office handled my registration efficiently and professionally.
   Agree  18  
   Disagree  6  
   N/A  1  0  0  0

Center-Report-Program-Evaluation-Dothan-2006-07.doc
8. The facilities were appropriate for this type of class

9. Each session usually was (for multi-session courses only): Too long 2  Too short  Just about right 19

10. Total time for the whole program was: Too long 4  Too short . Just about right 17

11. The pace was: Too long 5  Too short  Just about right 16

The handouts were not what the instructors covered. The room was too hot and overcrowded.

We were not provided all the material for sessions. There continues to be confusion for classes, locations, material. Too much shuffling.

The planning for this course was horrible. This is a course for 9-1-1, professor/teachers should be prepared for 9-1-1. Most were not.

For $155 why didn’t we receive all the material? The majority of the lessons were not for 9-1-1. Try to consider 9-1-1 and let people teach those courses.

There was just too much repetitive topics by speaker in this session.

Too long without breaks. Too much info crammed into the time allowed.

9-1-1 classes should be taught by people who know 9-1-1, not county administrator. Everything seemed to be geared to county commission.
# Course Evaluation Form

**University Partnership for Continuing Education**

*Alabama Association of 9-1-1 Districts*

**March 14—15, 2007**

**Fundamentals of Emergency Communication District Administration II**

**Location:** Troy University—Montgomery, Alabama

---

*We are committed to excellence and results with our continuing education programs, so your comments and suggestions are important to us. Please take a moment to give us your thoughts. Thank you!*

Circle the number of your choice:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Agree</th>
<th>Disagree</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. We satisfactorily covered the objectives published for the course.</td>
<td>17</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>2. The ideas and materials presented to me were valuable.</td>
<td>16</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>3. The instructor was effective in his/her presentation of materials, ideas, and knowledge:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>n. Kim Oas</td>
<td>19</td>
<td>6</td>
<td>0</td>
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<tr>
<td>o. Tish Matuszek</td>
<td>20</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>p. Mike Scroggins</td>
<td>17</td>
<td>6</td>
<td>1</td>
</tr>
<tr>
<td>q. Robbie Hyde</td>
<td>17</td>
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<tr>
<td>r. David Thornton</td>
<td>19</td>
<td>4</td>
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</tr>
<tr>
<td>s. Sonny Brasfield</td>
<td>17</td>
<td>8</td>
<td>0</td>
</tr>
<tr>
<td>4. The instructor was enthusiastic and well prepared:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Kim Oas</td>
<td>21</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>b. Tish Matuszek</td>
<td>22</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>c. Mike Scroggins</td>
<td>16</td>
<td>4</td>
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</tr>
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<td>19</td>
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<tr>
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<td>19</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>f. Sonny Brasfield</td>
<td>19</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>5. The information presented will be useful in my job. (If applicable)</td>
<td>22</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>6. Session(s) started and ended on time.</td>
<td>17</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>7. The JSU Continuing Education office handled my registration efficiently and professionally.</td>
<td>22</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>8. The facilities were appropriate for this type of class</td>
<td>14</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>9. Each session usually was (for multi-session courses only):</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Too long</td>
<td>1</td>
<td>Too short</td>
<td>24</td>
</tr>
<tr>
<td>10. Total time for the whole program was:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Too long</td>
<td></td>
<td>Too short</td>
<td>24</td>
</tr>
</tbody>
</table>

Center-Report-Program-Evaluation-Dothan-2006-07.doc
11. The pace was: Too long Too short Just about right 25

(over)
Course Evaluation Form Summary
General Accounting, Financial Management, and Planning II

April 19-20, 2006

Circle the number of your choice: Agree Disagree NA
5 4 3 2 1 0

1. We satisfactorily covered the objectives published in this course
   8 3 1 0 0 0

2. The ideas and materials presented to me were valuable
   7 4 0 0 0 0

3. The instructor was effective in his/her presentation
   Peter Graphos 8 3 0 0 0 0
   Cindy Arrington 7 4 0 0 0 0
   Terry Elliot 8 3 0 0 0 0
   Hank Draughon 8 1 2 0 0 0
   Connie Wilson 8 3 0 0 0 0
   Jeanette Medders 8 3 0 0 0 0
   Roy Roberts 9 2 0 0 0 0
   Donnie Mims 7 2 0 2 0 0
   John Gordon 8 3 0 0 0 0
   Sonny Brasfield 9 2 0 0 0 0

4. The instructor was enthusiastic and well prepared
   Peter Graphos 8 3 0 0 0 0
   Cindy Arrington 6 2 2 0 0 0
   Terry Elliot 8 3 0 0 0 0
   Hank Draughon 6 3 0 2 0 0
   Connie Wilson 7 4 0 0 0 0
   Jeanette Medders 8 1 2 0 0 0
   Roy Roberts 10 1 0 0 0 0
   Donnie Mims 5 3 3 0 0 0
   John Gordon 10 1 0 0 0 0
   Sonny Brasfield 11 0 0 0 0 0

5. The information presented will be useful in my job (if applicable)
   11 0 0 0 0 0

6. Session started and ended on time
   9 2 0 0 0 0

7. The facilities were appropriate for this class
   9 2 0 0 0 0

8. Each session was
   Too long □ Too short □ 11 Just About right □

9. Total time for whole program
   Too long □ Too short □ 11 Just About right □

9. The pace was
   Too long □ Too short □ 11 Just About right □

10. Additional comments

Center-Report-Program-Evaluation-Dothan-2006-07.doc
We—Certified Administrators—need on hands class time—training us to do GASB34 Financial Statements. We know Mike Scoggins has presented GASB34 Statements to us in other classes, but we need to do these by hand, to understand the financial statements better. Also, Please advance classes (at least two, over the two year period.)

What did you like least about this class? Investments
What did you like least about this program? Accident Investigation Claims

Include more detail on how to produce GASB 34 financial statements.

There are some of the courses taught on the engineers tract that would also be beneficial to Administrators such as Legal Compliance.

We need an advanced course for CCA holders who need hours for recertification that would cover topics not included in the original course requirements and would net 4 to 6 hours CEUs. This could be a full 2 day seminar devoted to more detailed in-depth training.

On the other hand, we need a Basic Certification program for our account clerks. This would cover basic fund accounting, restricted revenues, bid law, capital assets, purchasing procedures, accounts payable, etc. Could be a 4 course program for a Certified Governmental Accounting Clerk Designation.-- Faye Robertson

Good Speakers –Chris Green

Most of the info I can use

The Montgomery Administrator gave info useless to most counties who have no extra funds.

Use someone that has taken nothing and made something—Jackie Goode

Open Discussion

I enjoyed listening to experiences from other counties and how some of their functions are handled.—Regina Norris

Speakers are informative and to the point.

Location was what I liked least.

A lot of information

This was my first class, therefore, every topic was good.
# Course Evaluation Form Summary

## General Accounting, Financial Management, and Planning II

**April 19-20, 2006**

<table>
<thead>
<tr>
<th>Circle the number of your choice:</th>
<th>Agree</th>
<th>Disagree</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5</td>
<td>4</td>
<td>3</td>
</tr>
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<td></td>
<td>2</td>
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<td>0</td>
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<td></td>
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   - Cindy Arrington: 7 4 0 0 0 0
   - Terry Elliot: 8 3 0 0 0 0
   - Hank Draughon: 8 1 2 0 0 0
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   - Jeanette Medders: 8 1 2 0 0 0
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   - John Gordon: 10 1 0 0 0 0
   - Sonny Brasfield: 11 0 0 0 0 0

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   - Total: 11 0 0 0 0 0

6. Session started and ended on time
   - Total: 9 2 0 0 0 0

7. The facilities were appropriate for this class
   - Total: 9 2 0 0 0 0

8. Each session was
   - Too long: 11
   - Too short: 0
   - Just About right: 0

9. Total time for whole program
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**General Accounting, Financial Management, and Planning II**

April 19-20, 2006

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<th>NA</th>
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<td>1. We satisfactorily covered the objectives published in this course</td>
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<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>5. The information presented will be useful in my job (if applicable)</td>
<td>11 0 0 0 0 0</td>
<td></td>
<td></td>
</tr>
<tr>
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COURSE EVALUATION FORM

University Partnership for Continuing Education
Alabama Association of 9-1-1 Districts
March 14—15, 2007 Fundamentals of Emergency Communication District Administration II
Location: Troy University—Montgomery, Alabama

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<tr>
<td>2. The ideas and materials presented to me were valuable.</td>
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<td>6</td>
<td>0</td>
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<tr>
<td>3. The instructor was effective in his/her presentation of materials, ideas, and knowledge:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>t. Kim Oas</td>
<td>19</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>u. Tish Matuszek</td>
<td>20</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>v. Mike Scroggins</td>
<td>17</td>
<td>6</td>
<td>1</td>
</tr>
<tr>
<td>w. Robbie Hyde</td>
<td>17</td>
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</tr>
<tr>
<td>x. David Thornton</td>
<td>19</td>
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<td>1</td>
</tr>
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<tr>
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<td>g. Kim Oas</td>
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<td>19</td>
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<td>0</td>
</tr>
<tr>
<td>5. The information presented will be useful in my job. (If applicable)</td>
<td>22</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>6. Session(s) started and ended on time.</td>
<td>17</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>7. The JSU Continuing Education office handled my registration efficiently and professionally.</td>
<td>22</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>8. The facilities were appropriate for this type of class</td>
<td>14</td>
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<td>3</td>
</tr>
<tr>
<td>9. Each session usually was (for multi-session courses only):</td>
<td>Too long</td>
<td>Too short</td>
<td>Just about right</td>
</tr>
<tr>
<td>10. Total time for the whole program was:</td>
<td>Too long</td>
<td>Too short</td>
<td>Just about right</td>
</tr>
<tr>
<td>11. The pace was:</td>
<td>Too long</td>
<td>Too short</td>
<td>Just about right</td>
</tr>
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</table>
## Course Evaluation Form Summary

### Legal Primer: County Roads

**April 19-20, 2006**

Circle the number of your choice:

<table>
<thead>
<tr>
<th>Agree</th>
<th>Disagree</th>
<th>NA</th>
</tr>
</thead>
<tbody>
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<td>5</td>
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<td>3</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

1. We satisfactorily covered the objectives published in this course
   - 3 4 0 0 0 1 (Blank)

2. The ideas and materials presented to me were valuable
   - 4 3 3 0 0 1

3. The instructor was effective in his/her presentation
   - Henry Hawkins: 5 3 0 0 0 0
   - Terry Elliot: 3 4 0 1 0 0
   - Hank Draughon: 3 3 1 1 0 0
   - Connie Wilson: 3 3 1 1 0 0
   - Mary Pons: 6 2 0 0 0 0
   - Richie Beyer: 5 3 0 0 0 0
   - Craig Dillard: 5 3 0 0 0 0
   - Robbie Hyde: 4 4 0 0 0 0
   - Hope Curtis: 3 5 blank

4. The instructor was enthusiastic and prepared.
   - Henry Hawkins: 6 2 0 0 0 0
   - Terry Elliot: 4 2 1 1 0 0
   - Hank Draughon: 3 3 1 1 0 0
   - Connie Wilson: 3 3 1 1 0 0
   - Mary Pons: 6 2 0 0 0 0
   - Richie Beyer: 6 2 0 0 0 0
   - Craig Dillard: 5 3 0 0 0 0
   - Robbie Hyde: 4 4 0 0 0 0
   - Hope Curtis: 3 5 blank

5. The information presented will be useful in my job (If applicable)
   - 4 4 0 0 0 0

6. Session started and ended on time
   - 3 5 0 0 0 0

7. The JSU Continuing Education Office handled my registration efficiently
   - 4 4 0 0 0 0

8. The facilities were appropriate for this class
   - 4 3 1 0 0 0

9. Each session was
   - Too long [ ] Too short [ ] 8 Just About right

10. Total time for whole program
    - Too long [ ] Too short [ ] 8 Just About right

11. The pace was
    - Too long [ ] Too short [ ] 8 Just About right
12. Additional Comments: None