DRAFT

Academic Steering Committee Minutes
January 23rd, 1:30 pm
General Academic Building Conference Room

*Action Items are noted below in red

Dual Enrollment – Dr. Lance Tatum: Dr. Roach asked Dr. Tatum to bring dual enrollment to the next committee meeting for a decision

Candidate Interview Format and Standard Package – Dr. Hines: Dr. Hines was tasked as the point person for putting together a “best practices” approach for candidate interview packets

Faculty Council Letter re Blackboard Issues – Dr. Ingram: Dr. Ingram was asked to put together a response to the request from the Faculty Council regarding issues with Blackboard training.

Academic Web Pages – Vickie Miles and Dr. Fulmer: Dr. Roach asked the members of the committee to coordinate their comments regarding the academic web pages through Vickie Miles and Dr. Fulmer.

Structure for Public Policy Doctorate – Dr. Barron: Dr. Roach tasked Dr. Barron to work with Deans and Dr. Ingram to develop a recommendation on the structure for the public policy doctorate.

Faculty Productivity – Drs. Hines and Ingram: Dr. Roach mentioned the need to address the three slides that were removed from Dr. Hines presentation during the Chancellor’s briefings. Dr. Roach asked Drs. Hines and Ingram to meet, discuss and report back on their recommendations with how to address the issue.

Other – Drs. Hines and Richardson: An after meeting issue arose regarding how to address the Computer Science/MIS/CIS Unification/Resolution. Dr. Roach requested that Drs. Hines and Richardson work together on this issue and make a recommendation.

Present: Ed Roach, Lance Tatum, Curtis Pitts, Earl Ingram, Edith Smith, Dianne Barron, Don Jeffrey, Henry Stewart, Hal Fulmer, Eleanor Lee, Vickie Miles, Bill Richardson, John Dew, Ray White and Don Hines

Absent: Keith Sessions and Maryjo Cochran

Guests: Dan Joslyn, Mike Foster

I. Approval of Minutes from December 5th, 2007 meeting – Ed Roach
   • The minutes were approved as presented. Dr. Jeffrey motioned and Dr. Tatum seconded.

II. Opening Comments
   • Dan Joslyn – Dan Joslyn made a presentation regarding the 17 “mega” objectives for 2010. They were termed as “mega” objectives because they have significant
impact, money considerations, student impact, and accreditation issues. Mr. Joslyn stated that as items are put forward for the coming budget, there needs to be justification regarding the return on investment. The question was raised as to whether the IT department had a specific strategic or master plan. The response was that there was not a specific master plan for IT. Discussion ensued regarding this need. Dr. Ingram stated that all IT support that had been obtained had been negotiated on a one on one basis. There was discussion of the need for a voice in the IT development process, so that the foundation that is being built can support our future needs.

- Dr. Roach shared some information from the Chancellor’s Cabinet meeting and mentioned that the Leadership Retreat dates are being finalized. Currently, everyone is anticipated to arrive on May 21 with meetings to take place on May 22 & 23. Additionally, they will be voting on changing the name of University College.

III. Discussion

- **Academic Web Pages** – Mr. Mike Foster assisted Ms. Vicki Miles in presenting the updated academic web pages. Several updates had been made in order to match the formatting of other areas: Dr. Roach’s photo was added and new navigation areas were added to improve visibility. There was discussion over how the various links worked and what information was being linked to. The issue was raised regarding multiple sets of information (i.e., information on a degree program hosted on departmental page). Mr. Foster advised that for any information of this nature it was better to link to the catalogs or another single source, in order to avoid having to make multiple corrections to pages. This can become a particular issue when information is not updated as it should be and there are “multiple versions of the truth”. This can present legal issues as well when information isn’t presented accurately. The committee was asked to make recommendations regarding where First Year Studies should appear on the page. Also, the Dean’s were asked to check Spectrum for any out of date information that might be there. **Dr. Roach asked the members of the committee to coordinate their comments regarding the academic web pages through Vickie Miles and Dr. Fulmer.**

- **SACS Update** – Dr. John Dew presented the SACS update. He stated that Dr. Silver would be on campus April 28 through May 11. Dr. Dew said that Dan Tenneman was auditing the Fall 2007 Faculty Rosters. He also said that there was a need to pay close attention to the formatting of this item since Dr. Silver had been instrumental in the design of the faculty roster form for SACS. Dr. Dew stated that they are reviewing the various reports that were sent in from the subcommittees. Some will be given minor editing while others will be sent back to the subcommittees to be rewritten in order to address all aspects of each question. Dr. Dew told the committee that they needed to review and update their PER’s. In particular, they need to address the red issues in order to get them to green. Dr. Dew stated that this was our last chance to impress SACS. Discussion
ensued over where and how to post updates to strategic objectives. Dr. Dew shared the SACS timeline with the group.

- **Public Policy Doctorate** – Dr. Roach tasked Dr. Barron to work with Dr. Ingram and the Deans to put together a recommendation on the structure for the proposed public policy doctorate.

- **Academic Briefings** – Dr. Roach asked Dr. Hines and Dr. Ingram to get together and discuss the information in the three slides that Dr. Hines removed from his presentation to the Chancellor. He requested that they reach a resolution on how to deal with the issue and report back to him.

- **Dual Enrollment** – Dr. Tatum presented the issue of offering dual enrollment. He stated that there are territorial issues with the junior colleges with regard to service area. Also there are issues with regard to fee structure, admissions, how to offer credits and classroom facility considerations. The idea is to work out the details and look to Summer 2008 for the start date. The ACCESS program was suggested as a model. Dr. Roach asked Dr. Tatum to bring this back as a decision item for the next meeting.

- **Candidate Interview Packet** – Dr. Roach tasked Dr. Hines with putting together a best practices approach for faculty interview and candidate packages.

- **Faculty Council** – Dr. Roach questioned Dr. Ingram regarding the Faculty Council requests. One complaint had been regarding the testing for BlackBoard. Dr. Ingram stated that testing for BlackBoard was needed because there had been multiple access points for BlackBoard which had created poor control. There were instructors who were certified but were not able to use all the functions of Blackboard and this was being revealed in end of course evaluations. Dr. Roach asked Dr. Ingram to put together a response the questions of the Faculty Council.

**IV. Decision**

- No decision items were presented.

**V. Other**

- An after meeting issue arose regarding how to address the Computer Science/MIS/CIS Unification/Resolution. Dr. Roach requested that Drs. Hines and Richardson work together on this issue and make a recommendation.

With there being no further business, the meeting was adjourned.