1. No Action Items from this meeting.

Present: Ed Roach, Lance Tatum, Curtis Pitts (vtel), Edith Smith, Dianne Barron, Don Jeffrey, Henry Stewart, Hal Fulmer, Eleanor Lee, Vickie Miles, Bill Richardson, John Dew, Ray White, Vickie Miles, Earl Ingram and Don Hines

Absent: Keith Sessions

I. Approval of Minutes from March 18th meeting – Dr. Ed Roach
   • The minutes were approved as presented. Dr. Jeffrey motioned to approve and Mr. White seconded.

II. SACS Update
   • Dr. Dew stated that one of the key things is making things explicit for SACS in our documentation. He distributed handouts with formatting guidelines for annual reports.

III. Update on Strategic Objectives
   • Dr. Roach mentioned that some of the objectives will be moved to the next planning year. Dr. Dew stated they would be meeting one on one with the ASC members to talk about their issues with Dashboard. Dr. Jeffrey asked if we were confident that the system would not crash again once the data began to be loaded into the system. Dr. Dew stated that there was no guarantee since they had not determined what had caused the crash, but that the system was being backed up on a daily basis.

IV. Discussion Items
   • Textbook Policy Addendum – Dr. Roach stated that he would work with Dr. Fulmer on the wording for the policy.
   • Preparation of Annual Faculty Contracts – Dr. Roach gave the committee members a handout with information regarding the distribution of the annual faculty contracts. He stated that the deans were responsible for verifying the contract information before it is sent forward.
   • Location of AOPs on the Website – Mr. White stated that they had been moved to the academic website under “Faculty”. There was some question over the
relevance of the location and a suggestion was made to put this item to its’ own category. Dr. Roach told Mr. White to move forward with putting the AOP’s in its’ own category.

- **Degree Program for the Air Force College of Professional Military Education (PME)** – Mr. White stated that the CCAF was looking for an institution to help prepare some of their teachers to earn bachelor’s degrees. They are looking for a compressed format, possibly 60 hours. They have invited Excelsior and UMUC to meet with them. Mr. White raised the issue of a potential partnership with TROY given our close proximity and has plans to meet with them to discuss the possibility. Drs. Ingram and Fulmer were recommended to assist with this matter.

- **Follow-up/Review of Action Items from 28 January 2008 Montgomery Campus Retreat**
  - **New Academic Programs in Montgomery** – Mr. White stated that they had made an analysis of the survey data to present to the Associate Provosts. They would then meet with the Deans and see which items to bring forward. Dr. Roach asked that they make sure to clarify their intentions so that everyone is on the same page and to define the numbers and programs that are to be involved.
  - **Terms/Sessions/Semesters** – Dr. Ingram stated that he and Ms. Miles had put together some notes, but they only have the common calendar for the current year. They need to put the appropriate parties together and should have a system in place for the next year.
  - **New Academic Buildings and Parking Solutions** – Dr. Roach stated the need to understand the context of space issues, some of which can be alleviated by timing. Discussion ensued regarding unaccounted for factors in compiling the space usage data.
  - **Knowledge Management Solutions Presentation** – This matter is closed and will not be pursued at this time.
  - **Evening Nursing Program needs on Montgomery Campus** – Dr. Smith stated that they would not pursue this project at this time because of a lack of sufficient faculty to carry out the program.
  - **International Students being allowed to enroll in programs at the Montgomery Campus** – The IS/CS issue needs to be resolved before this issue is addressed and many international students want to transfer to the Montgomery campus because of that degree program.
  - **Possible future roles of the Colleges of Health & Human Services and the College of Communications & Fine Arts on other Alabama Campuses** – This would require a look at the analysis of the survey data previously mentioned.

V. **Decision Items**

- **Date of Dothan Retreat** – After some discussion it was decided to abandon the proposed date of April 28th because of possible complications from the visit of Dr. Silver. Alternatives dates will be identified and proposed.
VI. Information
• Dr. Roach stated the need to get the College Review Committee meetings completed in order to be able to complete the University Review Committee meeting. He also asked the Dean to send their college criteria for the next promotion and tenure cycle.

VII. Other
• It was mentioned that Digital Measures was still not available yet. Dr. Roach asked Dr. Hines to send him the information on this so he could address it with Mr. Greg Price in an upcoming meeting.
• Dr. Tatum mentioned that ACHE would be reviewing our Deaf Interpreter program next week.

With there being no further business, the meeting was adjourned.