To All:

This is a reminder of the emergency drill which will occur on campus Wednesday, September 26, 2007 between the hours of 10:00 a.m. and 12:00 p.m. The only buildings affected by the drill are the Math-Science Complex, Cowart Hall and the Adams Administration Building. Faculty, staff and students in other buildings should continue normal daily operations during the drill.

If you are in one of the affected buildings, you should begin evacuating the building once the alarm is sounded for your building. People should be directed to leave through the nearest exit and reassemble by building at the locations listed below:

- MSCX - Across University Avenue in the gated parking lot (lower end near Collegedale)
- Cowart - Shackelford Quad
- Adams Administration - Lower Parking lot next to Luther Drive across from Alumni Hall

Building Safety Monitors will be in the area to assist with reassembling people and requesting a quick check to ensure all are accounted for. We are asking your assistance in working with the classes to ensure an orderly evacuation of the buildings. Please get a quick count of people as they exit and report the same to the Safety Monitor when asked at the assembly site. Once the "all clear" is given by fire and police personnel, we will open the buildings to resume normal operations.

We sincerely appreciate your assistance with this drill and value your feedback once it occurs. Please forward any comments and/or suggestions concerning the drill to my email address above. Thanks-

H. Reeves

Herbert Reeves
Dean of Student Services
Troy University
334/670-3202
hreeves@troy.edu