FIFTH-YEAR CERTIFICATION PROGRAM

The purpose of the fifth-year certification program for instructional support areas is to provide initial certification at the graduate level in the area of educational administration.

In addition to the admission requirements for the graduate school, candidates for the fifth-year program for instructional support personnel must have undergraduate-level professional certification in a teaching field. Temporary, provisional, and other nonrenewable certifications are not acceptable.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP). Up to 12 hours of course work completed at a university/site without the appropriate specialized accreditation may be considered for application toward program completion. Refer to the Transfer Credit section in the TROY Graduate catalogue for additional information.

APPLICANTS MUST:

• Hold an undergraduate-level professional educator certification in a teaching field or a graduate-level professional educator certificate in a teaching field or instructional support area. Verification of a professional educator certificate must be provided upon application to the program.

• Verify a minimum of three (3) years of successful teaching experience

• Submit (prior to the interview) an admission portfolio containing:
  - Three (3) letters of recommendation including from the applicant’s principal or supervisor (these letters should address the leadership abilities of the candidate and any previous leadership experiences)
  - Copies of most recent performance appraisal including professional development component, if available
  - Evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership or/and student achievement
  - Summary of candidate’s reasons for pursuing educational administration certification
  - Summary of candidate’s expectations from the preparation program

• Pass an interview conducted by the Program Admission committee

The classroom and an internship component.

REQ

(12 SEMESTER HOURS)*

EAL 6615 (3) Social and Philosophic Foundations of Education

EAL 6684 (3) Curriculum Development for Educational Leaders

EAL 6653 (3) Educational Evaluation for School Improvement

(18 SEMESTER HOURS)

EAL 6603 (3) Legal Issues in Public Education

EAL 6613 (3) Educational Leadership

EAL 6633 (3) Educational Leadership

EAL 6643 (3) Internship in Educational Administration I

EAL 6663 (3) Internship in Educational Administration II

Students must take two courses from the following approved electives:

EAL 6607 (3) Readings in Organization and Administration

EAL 6609 (3) Communication and Problem Solving for Educational Leaders

EAL 6610 (3) Grant Writing and Fund Raising

EAL 6625 (3) Special Topics in Educational Leadership

* Internship in Educational Administration requires 400 hours of classroom experiences in grades P-12, a graduate school internship experience, and demonstration of the knowledge and skills that were learned in the classroom component.

Current as of 2007-2008 catalog.
The Educational Administration program consists of 36 credit hours in the classroom and an internship component.

**REQUIRED PROFESSIONAL CORE (12 SEMESTER HOURS)**

- EAL 6615 (3) Social and Philosophic Foundations of Educational Leadership
- EAL 6684 (3) Curriculum Development for Educational Leaders
- EAL 6653 (3) Educational Evaluation for School Improvement
- EAL 6691 (3) Research Methodology

**INSTRUCTIONAL SUPPORT AREA (18 SEMESTER HOURS)**

- EAL 6603 (3) School Business Procedures
- EAL 6613 (3) Legal Issues in Public Education
- EAL 6633 (3) Educational Leadership
- EAL 6643 (3) Administration of School Personnel
- EAL 6663 (3) Internship in Educational Administration I
- EAL 6664 (3) Internship in Educational Administration II

**CORE ELECTIVE COURSES (6 SEMESTER HOURS)**

Students must take two courses from the following approved electives:

- EAL 6607 (3) Readings in Organization and Administration
- EAL 6609 (3) Communication and Problem Solving for School Leaders
- EAL 6610 (3) Grant Writing and Fund Raising
- EAL 6625 (3) Special Topics in Educational Leadership

* In addition to the professional core, a survey course in special education is required unless previously completed.

**INTERNSHIP IN EDUCATIONAL ADMINISTRATION**

The internship shall include experiences at grade levels P-5, 6-8, 9-12, and in the central office, and shall consist of quality based learning activities that closely approximate real school experiences, and require demonstration of the knowledge of best practices. There must be a minimum of six months from the beginning of EAL 6663 to the completion of EAL 6664. The internship must be completed at the designated home campus.

Current as of 2007-2008 catalog.

**ACCREDITATION**

Troy University is accredited by The Commission on Colleges of The Southern Association of Colleges and Schools to award associate, bachelor’s, master’s and education specialist degrees. Contact the Commission on Colleges and Schools at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions regarding the accreditation status of the institution or if there is evidence that appears to support Troy University’s significant non-compliance with a requirement or standard.