

AOP – 1-6-09-01
ACADEMIC POLICY FOR REVIEW OF CONSORTIA RELATIONSHIPS

Effective January 1, 2009, Troy University will conduct an annual review of all consortia relationships. Troy University assumes responsibility for and maintains control of all aspects of the degree program or programs offered through its consortia relationships, and monitors student assessment and achievement of the program's learning outcomes consistent with expected outcomes of students who complete all their coursework at Troy University. The purpose of the periodic review of consortia relationships will be to ensure that Troy University maintains appropriate control over all aspects of the programs and services provided through such arrangements or contracts.

The review process will document:

1. The Consortium agreement or contract
 - a. is executed by duly designated officers at both institutions.
 - b. clearly establishes the educational nature of the agreement.
 - c. defines administrative and academic responsibilities.
 - d. delineates the period of the agreement.
 - e. sets conditions under which renewal or renegotiation of the agreement may take place.
 - f. is on file in the Institutional Effectiveness Office.
 - g. clearly defines the courses, programs, and services in the contract
 - h. describes how outcomes will be assessed and reviewed, and success documented.
 - i. describes how appropriate student support services will be assured.
 - j. describes how access to learning resources will be assured.
2. Programs and courses offered through the consortium relationship meet requirements stated in *SACS-COC: Principles of Accreditation*. Joint programs/ courses are consistent with the educational purpose and mission of Troy University and are consistent with those described in the Troy University catalogs.
3. Students are fully informed of the nature of their obligation, responsibilities and rights before being allowed to enroll in a joint curricular program. Criteria for enrollment follows those stated in the Troy University catalogs.
4. All credit accepted and awarded by Troy University, in conjunction with a consortia partner, is based on defined and published policy for evaluating, awarding, and accepting credit for transfer.
5. Tuition rates of joint curricular programs are reasonable. The tuition refund and cancellation policy/procedure are based on accepted practice and clearly

stated in appropriate Troy University publications. Collection of tuition payments follows sound ethical business practices.

6. Advertising and recruitment of students into the consortia degree programs is in compliance with the stated conditions of the consortia agreement and SACS-COC guidelines.
7. When joint curricular ventures are with international entities, Troy University must
 - a. Provide an official contract in both English and the primary language of the contracting institution
 - b. Document the accepted legal basis for its operations in the host country.
 - c. Ensure the foreign party is legally qualified to enter into the contract and that the legal jurisdiction under which its provisions will be interpreted will be that of the U.S. institution.
 - d. Ensure the program's qualified faculty members are proficient in the language of instruction or simultaneous interpretation is provided.
 - e. Ensure student achievement is consistent with standards established for U.S. campuses.
 - f. Show the financial capacity to underwrite the international program and incorporates funding into the regular budgeting and auditing processes.
 - g. Ensure that Troy University controls the international program, and exercises control over recruitment and admission of students into the international programs consistent with admission requirements used for international students admitted to the U.S. campuses, including appropriate language proficiencies.
 - h. Ensure all credit accepted and awarded by Troy University, in conjunction with a consortia partner, is based on defined and published policy for evaluating, awarding, and accepting credit for transfer and therefore consistent with those used on U.S. campuses.
 - i. Ensure that all students are fully admitted and enrolled to Troy University and the partner institution before transfer, or earning of course credits in the international program.
 - j. Ensure that all college level academic credits earned in the joint program are applicable to Troy University degree programs.
 - k. Maintain official records of academic credit earned in its international program in the manner consistent with Troy University's practice of reporting transfer credits. Troy University academic transcripts will provide the name of the international institution where credit was earned.
 - l. Approve all advertising and promotional materials used by the consortium partner prior to use to ensure that partner institutions are appropriately representing their relationship with Troy University.

- m. Show that reasonable steps are taken to ensure a healthy, safe and secure campus environment.
8. The Consortium agreement has been approved by the Southern Association of Colleges and Schools (SACS). SACS has been appropriately notified of any changes in a consortia relationship, including addition or deletion of programs, changes of address, and/or elimination of an agreement.

All consortia relationships are to be reviewed annually by a committee consisting of, but not limited to, the Vice Chancellor for Troy Global Campus, the Dean of the College of Arts and Sciences, the Dean of the Sorrell College of Business, the Dean of the College of Education, the Dean of the College of Communications and Fine Arts, the Dean of the College of Health and Human Services, the Associate Provost and Dean of the Graduate School, the Associate Provost and Dean of Undergraduate Programs, the Dean of the Libraries, and the Associate Vice Chancellor for Institutional Research, Planning, and Effectiveness, who serves as chair of the consortium review committee.

The Office of Research, Planning and Effectiveness will hold all official copies of active consortium agreements or contracts. The Vice Chancellor for Troy Global Campus will maintain a current list of all consortia relationships managed or held by Troy Global Campus and shall maintain necessary records and materials required for the committee to effectively review and verify compliance of the consortium agreement. The committee will recommend the continuance, continuance with conditions of improvement, or termination of each consortia agreement. When a consortium relationship is terminated, Troy University will take action to remove all reference to Troy University by the former partner institution; implement appropriate teach-out activities, and notify SACS of the termination of the consortia agreement.

APPROVED BY ACADEMIC STEERING COMMITTEE, JANUARY 6, 2009

OPR: DR. JOHN DEW