Graduation with Honors

To be eligible for graduation honors, students must have earned a minimum of 30 semester hours of non-pass/fail work at Troy University prior to their final registration. Honors will be computed based on the average of all hours attempted at Troy University and transfer credit, excluding any remedial courses. The last term of enrollment is NOT calculated towards graduation honors.

Undergraduate honor students are awarded differentiated diplomas as follows:

- Cum Laude: Grade point average of 3.40
- Magna Cum Laude: Grade point average of 3.60
- Summa Cum Laude: Grade point average of 3.80

Incomplete Grade

This incomplete grade policy replaces all other incomplete grade policies as of Aug. 1, 2006.

The instructor may report an “Incomplete (I)” for a student whose progress in a course has been satisfactory (e.g. the student is passing the course), but who is unable to complete the course grading requirements because of documented circumstances beyond his/her control.

Time limit for removal of incomplete grade

No incomplete may exceed ten weeks from the date it is assigned. It is the student’s responsibility to contact the instructor regarding the deadline for completing all course requirements. Any student who receives a grade of incomplete must adhere to the work completion deadline set by the instructor, not to exceed the end of the designated ten week period. This deadline applies whether or not the student re-enrolls for the semester or term following the assignment of the incomplete grade(s). Failure to clear the incomplete within the specified time period (not to exceed ten weeks) will result in the assignment of a grade of “F” for the course.

For the purposes of implementation of this policy, the day the grade is assigned is determined by the University master calendar. A student who wishes to be assigned an incomplete grade must request this from the instructor prior to the assignment of final grades for the course.

Learning Contracts

Troy University Montgomery Campus Division Distance Learning and Extended Academic Services offers courses using public and cable television, print, and the Internet/World Wide Web. This instruction is delivered to students both within the University’s local service territory and beyond through the use of a range of traditional and newer communication technologies.

The Division subscribes to the Southern Regional Education Board’s Principles of Good Practice as developed by the Educational Technology Cooperative's Electronic Common Market.

A list of resident courses developed as contract learning courses that may be taken in a distance learning environment are available in print from the Learning Contract Office or online at http://montgomery.troy.edu/ DL/learningcontracts/.

Placement in Academic Courses

A student may be placed in an advanced section of a given subject area if the student’s record indicates a high degree of achievement or if it indicates the student has successfully completed studies that should not be duplicated. Troy University does not accept placement exemptions granted by other institutions. For more information, students should consult their academic advisers and/or the respective academic departments.

Repetition of Courses

(Troy University courses only)

Students who were enrolled prior to Fall 2005 need to see their academic adviser before repeating a course.

Effective Fall 2005, a student may repeat a course in which a grade of D, F, FA, DF, NG, NC, or WF is received. However, permission to have the previous grade removed, or “forgiven,” from the GPA calculation will be granted only one time. Any subsequent attempts will be counted in the GPA.

The last grade received will be the grade counted. This policy does not apply to those seeking a degree in education; all hours attempted in the required program of study must be used in their grade point averages.

A student may repeat a course in which a grade of C is received provided advance permission is obtained from the dean. The option to repeat a prerequisite course must be exercised before any course is taken for which the repeated course is a prerequisite. A student may not repeat a course after graduation in order to alter the GPA at the date of graduation.

Permission may be granted only one time per course to have the previous grade not counted in the GPA calculation. No course can be used more than once towards degree requirements, unless the course is specifically designated by the department as a repeatable credit (e.g. some music courses may be taken more than once for credit).

No student shall receive credit for the same course twice, unless the course description specifically states that the course may be repeated for credit.

Readmission

To be readmitted to the University, students who have been out of attendance with the University for one year or more must apply through the Admission’s Office. The following categories are available:

1. Former Students in Good Standing: Troy University students who have been out of college for one year or more must apply for readmission before they will be permitted to register. Any student attending the Troy campus who has not filed a Student Medical Record with the University Health Center within the last six months must submit a new Student Medical Record.