Troy University
Routing Slip for New and Revised Academic Programs

<table>
<thead>
<tr>
<th>College/Division:</th>
<th>A+5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Proposal/Revision:</td>
<td>CG - Homeland Security</td>
</tr>
<tr>
<td>Initiator:</td>
<td>Bill Pedreira</td>
</tr>
<tr>
<td>Name</td>
<td>3637</td>
</tr>
<tr>
<td>campus address</td>
<td>campus phone</td>
</tr>
</tbody>
</table>

1. Conceptual Approval by TROY Academic Steering Committee (submit for conceptual approval through appropriate Associate Provost)
   - Approved (Initial review)
   - Disapproved Reason: ____________________
   - ACHE Action Required: □ Yes □ No
   - SACS Action Required: □ Yes □ No

2. Department Chair / School Director Approval (Signature/Date): ____________________
3. College Curriculum Committee Approval (Signature/Date): ____________________
4. Dean of the College's Approval (Signature/Date): ____________________
5. General Studies Committee (for changes to the general studies program only) (Signature/Date): ____________________

6. Institutional Effectiveness Committee Approval (Signature/Date): Angela C. Roby 6-9-2007
   - Comments: Conditions were met - no attached package (Approve)

7. Academic Undergraduate Council or Graduate Council Approval (Initial/Date): ITS 6/28/07
   - (All curriculum changes are to be approved by the appropriate committee.)
   - Comments: ____________________

8. Executive Vice Chancellor/ Provost (Signature/Date): ____________________
9. TROY Academic Steering Committee (Signature/Date): ____________________
10. Campus Vice Chancellor (Signature/Date): ____________________
11. Other Accreditation As Required: ____________________
12. Chancellor (Signature/date): ____________________

Return approved package to the office of the dean of the discipline.
Send signed copy to the IRPE Office and appropriate Associate Provost.

Revised 09-25-2006
Attachment B

Troy University
Routing Slip for New and Revised Academic Programs

College/Division: A+5
Program Proposal/Revision: CA - Homeland Security
Initiator: Billy Phillips
Name

1. Conceptual Approval by TROY Academic Steering Committee (submit for conceptual approval through appropriate Associate Provost)
   - Approved (Initial review)

Disapproved Reason:

ACHE Action Required: □ Yes □ No
SACS Action Required: □ Yes □ No

2. Department Chair / School Director Approval (Signature/Date):

3. College Curriculum Committee Approval (Signature/Date):

4. Dean of the College’s Approval (Signature/Date):

5. General Studies Committee (for changes to the general studies program only) (Signature/Date):

6. Institutional Effectiveness Committee Approval (Signature/Date):
   Comments:

   Conditions were met; see attached package 17 approved.

7. Academic Undergraduate Council or Graduate Council Approval (Initial/Date):
   (All curriculum changes are to be approved by the appropriate committee.)
   Comments:
   ITS 6/28/07

8. Executive Vice Chancellor/ Provost (Signature/Date):

9. TROY Academic Steering Committee (Signature/Date):

10. Campus Vice Chancellor (Signature/Date):

11. Other Accreditation As Required:

12. Chancellor (Signature/date):

Return approved package to the office of the dean of the discipline.
Send signed copy to the IRPE Office and appropriate Associate Provost.

Revised 09-25-2006
**Criminal Justice (Homeland Security Concentration)**

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<tr>
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<tbody>
<tr>
<td>CJ 1101</td>
<td>3</td>
<td>Introduction to Criminal Justice</td>
</tr>
<tr>
<td>CJ 2221</td>
<td>3</td>
<td>Survey of Law Enforcement</td>
</tr>
<tr>
<td>CJ 2231</td>
<td>3</td>
<td>Survey of Corrections</td>
</tr>
<tr>
<td>CJ 2241</td>
<td>3</td>
<td>Survey of Law and Criminal Procedure</td>
</tr>
<tr>
<td>CJ 3345</td>
<td>3</td>
<td>Criminology</td>
</tr>
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<td>CJ 3352</td>
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<td>Constitutional Law</td>
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<td>CJ 3375</td>
<td>3</td>
<td>Introduction to Social Science Inquiry</td>
</tr>
<tr>
<td>CJ 4499</td>
<td>3</td>
<td>Senior Seminar</td>
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*Select 12 additional hours from the following as approved by the advisor.*

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<td>3</td>
<td>Private and Public Security Administration</td>
</tr>
<tr>
<td>CJ 4430</td>
<td>3</td>
<td>Terrorism</td>
</tr>
<tr>
<td>CJ 4435</td>
<td>3</td>
<td>Grant Writing</td>
</tr>
<tr>
<td>CJ 4470</td>
<td>3</td>
<td>Homeland Security</td>
</tr>
<tr>
<td>CJ 4472</td>
<td>3</td>
<td>Cyber Crime</td>
</tr>
<tr>
<td>CJ 4488</td>
<td>3</td>
<td>Internship (limit 1)</td>
</tr>
<tr>
<td>POL 3364</td>
<td>3</td>
<td>State and Local Politics</td>
</tr>
<tr>
<td>POL 4422</td>
<td>3</td>
<td>Public Policy Making</td>
</tr>
<tr>
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<td>Course Title</td>
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*Select 15 additional hours from the following as approved by the advisor.*

*Note: CJ majors may not take this minor.*
JUSTIFICATION FOR A CONCENTRATION OF HOMELAND SECURITY FOR AN
UNDERGRADUATE CRIMINAL JUSTICE DEGREE

Program Title: Homeland Security (Minor & Major Concentration in Criminal Justice).

Contact: Bill Grantham, ex 3637

1. Purpose of revised program:

The purpose of the concentration is to provide students with an exposure to current issues involving the security of the United States. After the terrorist attacks on 9/11, a variety of initiatives were created to thwart future attacks. The major effort went into the creation of the Department of Homeland Security which was specifically designed to protect the American homeland and insure the safety of American citizens. The Department consists of a variety of preexisting agencies that were consolidated under a single Cabinet level officer reporting directly to the President. This was the single largest reorganization in government services since the creation of the Department of Defense fifty years earlier. The vast majority of the organizations that were consolidated were already a part of the curriculum in criminal justice. The initial confusion resulting from this consolidation has been minimized clearing the way to include a concentration in homeland security. This concentration is consistent with the overall purpose of the criminal justice program which is to provide students with a broad academic exposure to the field of criminal justice and the opportunity for concentrated study in areas of law enforcement, courts, the justice system, corrections and now homeland security. As a liberal art, the discipline of criminal justice is a practical combination of sociology, psychology, history, economics, law, politics, statistics, and the scientific method. The program is directed toward developing a criminal justice generalist in the belief that graduate study or specialization in professional law enforcement, the legal field, correctional practices, and now homeland security, should be founded upon a broadly based undergraduate education.

2. Relationship of purpose to University purpose:

The purpose of the concentration in homeland security is to:

1. Enhance a student's ability to read, write, compute, speak effectively, and think critically in the area of security of local, state and national assets.

2. Prepare students to demonstrate competence in the field of criminal justice, and specifically the growing related area of homeland security.
3. Develop programs to address the real-world needs of constituencies at the local, state and national level.

4. Provide undergraduate and continuing educational programs for both professional advancement and personal enrichment.

5. Encourage the creation and use of essential academic and operational resources for creative activities and research.

7. Provide services to a variety of public agencies and institutions to enhance the well-being of The University and its commitment to the global community.

8. Provide leadership and planning for future development of new and/or enhanced programs to protect essential local, state and national assets.

9. Provide equitable opportunities for all students, staff, and faculty, including women, minorities, and individuals with disabilities.

3. **Expected outcomes/student learning outcomes:**

   Upon the completion of criminal justice concentration in homeland security, students should be able to demonstrate:

   1. A knowledge and understanding of the major elements of the criminal justice career field to include law enforcement, the law, corrections and homeland security.

   2. Critical thinking in the application of a variety of leadership and management skills for real-world constituency issues/problems involving homeland security.

   3. The ability to read, write, and speak effectively on issues involving criminal justice and homeland security.

4. **Assessment instruments/tools/methods/measures:**

   The assessment of this concentration must occur through evaluations conducted by instructors and the major field test given during the semester that they take their senior seminar (capstone course).
5. Procedures for assessment of expected outcomes/student learning outcomes:

The classroom instructor provides the individual course evaluations.

The Department's exit examination (the major field test) is given while the student takes part in the senior seminar approximately 10 weeks into the semester.

6. Persons responsible for assessment:

The classroom instructor together with the department chair are responsible for analyzing the results of the testing venues and determine if the results are satisfactory. Both individuals are also responsible for taking any remedial actions to correct any shortcomings in the assessment process.

7. Availability of faculty/staff to meet the needs of this revised program:

Faculty and staff required are already part of the existing TU system and are already teaching the courses listed.

8. Additional resources required to meet the needs of this revised program:

None.

9. Estimated annual cost to the University:

No additional cost.

10. This program revision will be required of students in the following major/minor programs:

    Major – Criminal Justice. This concentration is not required per se, but rather can be taken as an option (concentration) in lieu of a normal criminal curriculum in pursuit of a criminal justice degree.

    Minor – Can be taken by any student unless prohibited by their respective discipline (major).
11. Number of students currently enrolled in this program:

System wide: Approximately 2500 + majors.


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13. Analysis of credit hour production in this department:

   a. Total credit hours of General Studies (GS) and remedial courses (AY 2005-2006):
      None.

   b. Total credit hours of all Undergraduate Criminal Justice courses (same period):

      26,403 (out of a total of 30,999 encompassing both undergraduate and graduate courses)

   c. Percentage analysis:

      GS and remedial 0 %
      Lower level 40%
      Upper level 45%

      The remaining 15% are graduate credit hours not counted in this calculation

14. Relevant course syllabi:

None required. No new courses required. Concentration in the CJ major and the new CJ minor consists of existing courses.
Proposal for Homeland Security Concentration
In
Criminal Justice

1. Table of Contents
2. Criminal Justice Major (Homeland Security Concentration)
3. Homeland Security Minor
8. Program Effectiveness Report (PER)
11. Points of Institutional Effectiveness (PIE)
BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

Criminal Justice (Homeland Security Concentration)

CJ 1101 (3) Introduction to Criminal Justice
CJ 2221 (3) Survey of Law Enforcement
CJ 2231 (3) Survey of Corrections
CJ 2241 (3) Survey of Law and Criminal Procedure
CJ 3345 (3) Criminology
CJ 3352 (3) Constitutional Law
CJ 3375 (3) Introduction to Social Science Inquiry
CJ 4499 (3) Senior Seminar

Select 12 additional hours from the following as approved by the advisor.

CJ 3335 (3) Private and Public Security Administration
CJ 4430 (3) Terrorism
CJ 4435 (3) Grant Writing
CJ 4470 (3) Homeland Security
CJ 4472 (3) Cyber Crime
CJ 4488 (3) Internship (limit 1)
POL 3364 (3) State and Local Politics
POL 4422 (3) Public Policy Making
BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

Homeland Security Minor*

CJ 1101 (3)  Introduction to Criminal Justice

Select 15 additional hours from the following as approved by the advisor.

CJ 3335 (3)  Private and Public Security Administration
CJ 4430 (3)  Terrorism
CJ 4435 (3)  Grant Writing
CJ 4470 (3)  Homeland Security
CJ 4472 (3)  Cyber Crime
CJ 4488 (3)  Internship (Limit 1)
POL 3364 (3)  State and Local Politics
POL 4422 (3)  Public Policy Making

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JUSTIFICATION FOR A CONCENTRATION OF HOMELAND SECURITY FOR AN UNDERGRADUATE CRIMINAL JUSTICE DEGREE

Program Title: Homeland Security (Minor & Major Concentration in Criminal Justice).

Contact: Bill Grantham, ex 3637

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2. Relationship of purpose to University Mission:

The purpose of the concentration in homeland security is to:

1. Enhance a student’s ability to read, write, compute, speak effectively, and think critically in the area of security of local, state, national and international assets.

2. Prepare students to demonstrate competence in the field of criminal justice, and specifically the growing related area of homeland security.
BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

3. Develop programs to address the real-world needs of constituencies at the local, state and national level.

4. Provide undergraduate and continuing educational programs in traditional, non-traditional, and electronic formats for both professional advancement and personal enrichment.

5. Encourage the creation and use of essential academic and operational resources for creative activities and research.

7. Provide services to a variety of public agencies and institutions to enhance the well-being of the University and its commitment to the global community.

8. Provide leadership and planning for future development of new and/or enhanced programs to protect essential local, state, national and international assets.

9. Provide equitable opportunities for all students, staff, and faculty, including women, minorities, and individuals with disabilities.

(3-6). Expected outcomes/student learning outcomes (3), Assessment instruments/tools/methods/measures (4), Procedures for assessment of expected outcomes/student learning outcomes (5), and Persons responsible for assessment (6):

1. Upon completion of this program, the Student will have a basic comprehension of major criminal justice theories, law enforcement, corrections, courts, and research methods. The outcome for the overall program will be measured by the results of selected questions in the major field test for criminal justice with the scores monitored by the coordinator for undergraduate programs and the department chair. The major field test will be taken on line as part of the curriculum requirements in CJ 4499. The desired outcome is a raw score of 147 or better.

2. Upon completion of this program, the Student must demonstrate a progressive understanding of criminal justice concepts in criminal justice theories, law enforcement, corrections, courts, and research methods. Outcomes will be measured by comparing mean scores of the Criminal Justice Pre/post-test test administered to CJ 1101 students (pretest) and CJ 4499 students (posttest). The departmental coordinator for undergraduate CJ programs and department chair will monitor the results. The desired outcome is an improvement in mean scores of 25% between the two exams.
3. Upon completion of this program, the Student must demonstrate analytical, job search, and career planning skills. The student will be required to write a serious research paper using APA guidelines and successfully complete a series of career planning exercises. The outcomes will be assessed by the instructor for CJ 4499 and monitored by the departmental coordinator for undergraduate CJ programs and the department chair. The desired pass rate is a 75% in CJ 4499.

7. Availability of faculty/staff to meet the needs of this revised program:

Faculty and staff required are already part of the existing TU system and are already teaching the courses listed.

8. Additional resources required to meet the needs of this revised program:

None.

9. Estimated annual cost to the University:

No additional cost.

10. This program revision will be required of students in the following major/minor programs:

Major – Criminal Justice. This concentration is not required per se, but rather can be taken as an option (concentration) in lieu of a normal criminal curriculum in pursuit of a criminal justice degree.

Minor – Can be taken by any student unless prohibited by their respective discipline (major).

11. Number of students currently enrolled in this program:

System wide: Approximately 2500 + majors.


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BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

13. **Analysis of credit hour production in this department:**

   a. Total credit hours of General Studies (GS) and remedial courses (AY 2005-2006):

      None.

   b. Total credit hours of all Undergraduate Criminal Justice courses (same period):

      26,403  (out of a total of 30,999 encompassing both undergraduate and graduate courses)

   c. Percentage analysis:

      |                | GS and remedial | 0 % |
      |----------------|-----------------|-----|
      | Lower level    |                 | 40% |
      | Upper level    |                 | 45% |

      The remaining 15% are graduate credit hours not counted in this calculation.

14. **Relevant course syllabi:**

    None required. No new courses required. Concentration in the CJ major and the new CJ minor consists of existing courses.
Program Effectiveness Report

Program/Unit: BS in Criminal Justice (Criminal Justice Major)  Location: Troy  Date: January 31, 2007

Person Completing Report: Jeffrey Lee  Title: Assistant Professor

Purpose of Program: The purpose is to provide the student with the knowledge of major criminal justice theories, law enforcement, corrections, courts, and research methods so they can become a productive member of society as they enter the work force.

Mission and Relation to University Mission: Relation to the University Mission: By ensuring that our diverse student body is exposed to traditional, non-traditional, and emerging electronic formats of delivering educational instruction to prepare them to succeed in life long learning. We expect students to develop the capability to apply both the practical and theoretical aspects of criminal justice to include national and international law enforcement, courts, and corrections.

| Achieved: |  

<table>
<thead>
<tr>
<th>Edit</th>
<th>Worklog</th>
<th>(1) Expected Outcomes/Student Learning Outcomes with Assessment Measures</th>
<th>(2) Actual Assessment of Expected Outcomes/Student Learning Outcomes with Improvements Noted</th>
<th>(3) Outcome Achieved Yes/No</th>
<th>(4) If No, Plans for Improvement (PFI) Objectives (If outcomes were not met)</th>
<th>(5) Projected Cost to Implement PFI</th>
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<tr>
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BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

The results of selected questions in the major field test for criminal justice with the scores monitored by the coordinator for undergraduate programs and the department chair. The major field test will be taken online as part of the curriculum requirements in CJ 4499. The desired outcome is a raw score of 147 or better.

Upon completion of this program, the Student must demonstrate a progressive understanding of criminal justice concepts in criminal justice theories, law enforcement, corrections, courts, and research methods. Outcomes will be measured by comparing mean scores of the Criminal Justice Pre/post-test test administered to CJ 1101 students (pretest) and CJ 4499 students (posttest). The departmental coordinator for undergraduate CJ programs and department chair will monitor the results. The desired outcome is an improvement in mean scores of 25% between the two exams.

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BSCJ Proposal for a Concentration in Homeland Security  
Contact: Dr. Bill Grantham  
Phone: 3637

| complete a series of career planning exercises. The outcomes will be assessed by the instructor for CJ 4499 and monitored by the departmental coordinator for undergraduate CJ programs and the department chair. The desired pass rate is a 75% in CJ 4499. |  |  |  |
BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

TROY UNIVERSITY
Points of Institutional Effectiveness (PIE)

Program Title: ______ BSCJ ________________ Contact: ______ Jeff Lee ________________

1. Purpose of Program: The purpose is to provide the student with the knowledge of major
criminal justice theories, law enforcement, corrections, courts, and research methods so
they can become a productive member of society as they enter the work force.

2. Relation to the University Mission: By ensuring that our diverse student body is exposed to
traditional, non-traditional, and emerging electronic formats of delivering educational
instruction to prepare them to succeed in life long learning. We expect students to develop
the capability to apply both the practical and theoretical aspects of criminal justice to
include national and international law enforcement, courts, and corrections.

3. Expected outcomes of the Program:
   
a. Seniors: Students are to be assessed for their overall knowledge of the career field by the use
   of a major field test.

   b. Seniors: Students must demonstrate critical analytical, job search and career planning skills
   measured by writing a serious research paper and successfully completing a series of career
   planning exercises.

   c. Freshmen and Seniors: We intend to measure a progressive understanding of criminal justice
   concepts by administering a pretest in CJ1101, the basic Introduction to CJ course, and a posttest
   in CJ 4499, the CJ Capstone Course. The desired outcome is an improvement in mean scores of
   25% between the two exams.

4. Assessment instruments/tools/methods:
   
a. Seniors: A nationally recognized Major Field Test to measure overall knowledge of the career
   field.

   b. Seniors: Subjective evaluation by a professor of the research paper and the career planning
   exercises.

   c. Freshmen and Seniors: A departmentally generated examination designed to measure the
   improvement in mean scores between freshman and seniors.
BSCJ Proposal for a Concentration in Homeland Security
Contact: Dr. Bill Grantham
Phone: 3637

5. Procedures for assessment of expected outcomes:

   a. Seniors: the Major Field Test is administered by the University and monitored by the professor teaching the course.

   b. Seniors: The professor teaching the course is responsible for administering the assessment instruments.

   c. Freshmen and Seniors: The internally generated test is the responsibility of the professor teaching the respective courses (CJ1101 and CJ4499).

6. Persons responsible for assessment: The coordinator for undergraduate programs for criminal justice is responsible for maintaining the database of results, analyzing the results, formulating plans for improvement—PFI as needed, implementing PFI, and providing evidence of achievement of PFI and expected outcomes.)