Troy University
Routing Slip for New and Revised Academic Programs

College/Division: College of Communication and Fine Arts
Department of Speech and Theatre

Program Proposal/Revision: This proposal is to request a SPECIAL TOPICS-DRA 3XXX course be added to the theatre curriculum.

Department Approval: [Signature]

1. Conceptual Approval by TROY Academic Steering Committee:
   - Approved (Initial review) (Signature/Date)
   - Disapproved Reason:

2. School/College Curriculum Committee Approval (Signature/Date):

3. Chair Approval (Signature/Date): [Signature] 9-7-06

4. Dean of the College's Approval (Signature/Date): [Signature] 9-4-06

5. Academic Council or Graduate Council Approval (Initial/Date):
   (All curriculum changes are to be approved by the appropriate committee)
   Comments:

6. Institutional Effectiveness Committee Approval (Signature/Date): [Signature] 11-4-2006
   Comments:

7. Executive Vice Chancellor/Provost (Signature/Date):

8. TROY Academic Steering Committee (Signature/Date):

9. Campus Vice Chancellor (Signature/Date):

10. ACHE Action Required: □ Yes □ No

11. SACS Action Required: □ Yes □ No

12. Other Accreditation As Required:

13. Chancellor (Signature/Date):

Return approved package to the office of the dean of the discipline.
Send signed copy to the IRPE Office and appropriate Associate Provost.
TROY UNIVERSITY
JUSTIFICATION FOR NEW AND REVISED PROGRAMS

Program Title: Communication Arts-THEATRE
Contact: Dr. David Dye, Acting Chair, Dept. of Speech and Theatre

1. Purpose of new or revised program (Define the purpose of the program, and for revised programs, include how the changes will improve the former program.):

The Department of Speech and Theatre requests the addition of a SPECIAL TOPICS in THEATRE (DRA 3xxx) course to the curriculum. We request a separate course for 1-3 semester hours credit.

Course Description: Examination of selected topics in theatre not included in the established curriculum. Content may be of a historical, thematic, technological, design, or specialized performance nature. May be repeated for credit.

The purpose of the 36 semester hour Communication Arts-Theatre major is designed to prepare theatre generalists. Specifically, the CA-Theatre major is intended to (1) foster an atmosphere of creative experimentation in theatre performance and to develop theatre performance as an academic, cultural, and recreational activity leading to advanced study, a related job market, or self fulfillment; and (2) provide a historical perspective on the development of theatre.

The purpose of the requested addition to the curriculum is to:

(1) Provide more flexibility in offering a specialized course beyond the required curriculum
(2) Tap the resources of the professional theatre community in outlying areas
(3) Provide more in-depth study in targeted areas

Specific areas could include advanced design or techniques courses, specialized performance courses, such as improvisation, Shakespeare scene study, related work in the theatre industry, and international study in the arts.

2. Relationship of purpose to university purpose (Tell how the program purpose is related to the university purpose—mission.):

The CA-Theatre program, including this specific request to create a SPECIAL TOPICS in Theatre course, directly relates to the University's mission:

It provides an international scope to university programs (theatre history, seasonal selection of productions to include world theatre)

It provides a variety of undergraduate programs in a traditional format (Communication Arts with tracks in Theatre and Speech Communication)

It helps maintain a diverse student population
It provides services that promote the individual welfare of students (including the offering of an academic program that addresses the individual welfare of students regarding career goals, cultural competency, personal fulfillment, critical thinking competency, individualized student advisement)

It promotes discovery and exploration of knowledge dedicated to life-long learning success.

It ensures effective teaching

It ensures the development of creative partnerships, scholarships, and research (Theatre faculty have established creative partnerships and collaborations with the Department of Art and Design, the Department of English, the John M. Long School of Music, and the Sorrell College of Business. Creative activities are based on scholarship and research, and TROY's theatre performances are professionally adjudicated and peer reviewed through the Kennedy Center-American College Theatre Festival.

It helps to ensure efficient and effective operations... The Department of Speech and Theatre is staffed with 8 full-time faculty members, 7 of whom have terminal degrees, and one full-time secretary. In addition, the department hires adjuncts as needed, when available. The University provides one student assistant through the Workship program and one student assistant through the Workstudy program. In addition to providing a faculty/staff budget, the University has provided budgets for departmental operations, theatre production, and student scholarships. The departmental programs are subject to annual university-wide assessments that are designed to ensure efficient and effective operations.

3. Expected outcomes of the Program (Define the measurable expected outcome—student learning outcomes—of the program.):

Expected Outcomes for Communication Arts-Theatre

A. The student will demonstrate a proficiency to work in at least three positions in a theatre production hierarchy.
B. The student will demonstrate a proficiency in the use of specialized theatre jargon and vocabulary from an artistic, dramaturgical, and production point of view.
C. The student will demonstrate a proficiency in script analysis from a theatrical point of view, with a focus on a specialized area of theatre.
D. The student will describe significant trends in theatre from a historical perspective.
E. The student will identify significant plays and playwrights and explain their connection to a historical era.
F. The student will evaluate, using a departmental play evaluation form, one departmental production and one theatre production outside the University.
G. The student will develop a major project in the field of theatre to reflect a synthesis of theatre theory and application.
H. The student will develop a portfolio containing evidence of student learning outcomes to include writing samples, assessments, resume and headshot, along with photographs, video clips, program, and evaluations of selected work.

I. The student will demonstrate proficiency in the use of the International Phonetic Alphabet.

J. The student will demonstrate the ability to present prose, poetry, or drama through the medium of Oral Interpretation and/or Storytelling.

4. Assessment instruments/tools/methods/measures (Name assessment instruments/tools/methods/measures to measure the expected outcomes of the program.):

Actual Assessments for Expected Student Outcomes

A. The student will demonstrate a proficiency to work in at least three positions in a theatre production hierarchy.
   Assessment: 1. Assignment to work 60 hours in Stagecraft Lab with rotations through four major production hierarchy labs
   2. Yearly portfolio review

B. The student will demonstrate a proficiency in the use of specialized theatre jargon and vocabulary from an artistic, dramaturgical, and production point of view.
   Assessment: 1. Pre-test for first year students
   2. Post-test through exit exam

C. The student will demonstrate a proficiency in script analysis from a theatrical point of view, with a focus on a specialized area of theatre.
   Assessment: 1. Final project in Directing I, Costume/Scenic/or Lighting Design

D. The student will describe significant trends in theatre from a historical perspective.
   Assessment:
   1. Pre-test for first year students
   2. Final Exam Theatre History I
   3. Final Exam Theatre History II
   4. Exit Exam

E. The student will identify significant plays and playwrights and explain their connection to a historical era.
   Assessment: 1. Play reading response document
   2. Annual portfolio review
   3. Final Exam Theatre History I
   4. Final Exam Theatre History II
   5. Exit Exam

F. The student will evaluate, using a departmental play evaluation form, one departmental production and one theatre production outside the University.
   Assessment: Play Evaluation form in Directing I
G. The student will develop a major project in the field of theatre to reflect a synthesis of theatre theory and application.  
Assessment: Senior Capstone Project

H. The student will develop a portfolio containing evidence of student learning outcomes to include writing samples, assessments, resume and headshot, along with photographs, video clips, program, and evaluations of selected work.  
Assessment: Yearly review cumulative assembly portfolio

I. The student will demonstrate proficiency in the use of the International Phonetic Alphabet.  
Assessment: 1. Completion of an IPA Workbook covering each IPA symbol  
2. Final exam in Voice and Diction—oral dictation and written interpretations  
3. Exit exam target question  
4. Oral reading of the Professional Dialect Drill

J. The student will demonstrate the ability to present prose, poetry, or drama through the medium of Oral Interpretation and/or Storytelling.  
Assessment: 1. Participation in forensics tournament in at least two (2) events  
2. Evaluation in poetry, prose, dramatic interpretation and storytelling in Oral Interpretation class (evaluation form used for each event)

5. Procedures for assessment of expected outcomes (Describe who will be assessed, who will assess, when and where assessment will occur, and how assessment will be accomplished.):

All majors in the Communication Arts-Theatre program will be assessed for each of the Expected Student Outcomes. The Department Chairman, along with the Director of Theatre and Theatre Faculty will implement the assessments through designated classes. Assessment instruments will include a general pre-test for incoming students, designated evaluations in targeted classes, a senior capstone project, and an exit exam. The Praxis II in theatre content is also being considered as an exit assessment requirement. The assessment will be spread over the entire degree program with a focus on the beginning, the middle, and the end.

6. Persons responsible for assessment (Include who will provide assessment results, maintain a database of results, analyze the results, formulate plans for improvement—PFI as needed, implement PFI, and provide evidence of achievement of PFI and expected outcomes.):

The Chairman of the Department will provide assessment results, maintain a database of the results, and formulate plans for improvement.
7. How will faculty/staff be made available to meet the needs of this new or revised program?

Current faculty along with targeted adjuncts are available to teach DRA 3XXX Special Topics in Theatre when it is appropriate, necessary, or when an opportunity presents itself.

8. What additional resources will be required to meet the needs of this new or revised program (List materials, equipment, etc. needed)?

No new resources are needed to add the course DRA 3XXX Special Topics in Theatre.

9. Estimated annual cost to the university:

No additional costs are needed.

10. This program addition or revision will be required of students in the following major/minor program(s):

This class will not be required; however, it may be used as an elective in the major or minor, depending upon career goals and advisement. The Special Topics in Theatre course should appear in the Undergraduate Catalog under the Communication Arts Theatre Track nine-hour elective block that begins “Select the remaining nine hours from the following: (design course selected above may not be counted again)”

11. Number of students currently enrolled in this (these) program(s):

Communication Arts--56

12. Total FTE faculty in this department (AY 2006-2007):

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech</td>
<td>3.5</td>
</tr>
<tr>
<td>Theatre</td>
<td>4.5</td>
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</table>
13. Analysis of credit hour production in this department:

### Troy Campus
#### Drama Courses
#### Credit Hour Productivity (CHP)
#### Analysis
#### Fall 2005

<table>
<thead>
<tr>
<th>Level</th>
<th>CHP</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lower Division</td>
<td>302</td>
<td>59%</td>
</tr>
<tr>
<td>Upper Division</td>
<td>202</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>504</td>
<td>99%</td>
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<tr>
<td><strong>Graduate</strong></td>
<td>6</td>
<td>1%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>510</td>
<td>100%</td>
</tr>
</tbody>
</table>

### Drama Courses
#### Credit Hour Productivity (CHP)
#### Analysis
#### Spring 2006

<table>
<thead>
<tr>
<th>Level</th>
<th>CHP</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lower Division</td>
<td>313</td>
<td>61%</td>
</tr>
<tr>
<td>Upper Division</td>
<td>196</td>
<td>39%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>509</td>
<td>100%</td>
</tr>
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</table>

### Speech Courses
#### Credit Hour Productivity (CHP)
#### Analysis
#### Fall 2005

<table>
<thead>
<tr>
<th>Level</th>
<th>CHP</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Studies</td>
<td>714</td>
<td>86%</td>
</tr>
<tr>
<td>Other Lower Division</td>
<td>50</td>
<td>6%</td>
</tr>
<tr>
<td>Level</td>
<td>CHP</td>
<td>%</td>
</tr>
<tr>
<td>--------------------</td>
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</tr>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Studies</td>
<td>777</td>
<td>87%</td>
</tr>
<tr>
<td>Other Lower Division</td>
<td>27</td>
<td>3%</td>
</tr>
<tr>
<td>Upper Division</td>
<td>86</td>
<td>10%</td>
</tr>
<tr>
<td>Total</td>
<td>890</td>
<td>100%</td>
</tr>
<tr>
<td>Graduate</td>
<td>45</td>
<td>12%</td>
</tr>
<tr>
<td>Grand Total</td>
<td>372</td>
<td>100%</td>
</tr>
</tbody>
</table>

Speech Courses
Credit Hour Productivity (CHP)
Analysis
Spring 2006

Evaluation of the credit hour productivity (CHP) for the Spring 2006 semester at Troy University. The table shows the total credit hours for different levels and sub-levels, with a focus on the Upper Division and Graduate categories. The total number of credit hours for the semester is 832, representing 100% of the total.

#### Undergraduate
- General Studies: 777, 87%
- Other Lower Division: 27, 3%
- Upper Division: 86, 10%
- Total: 890, 100%

#### Graduate
- Total: 45, 12%

Grand Total: 372, 100%

Speech Courses
Credit Hour Productivity (CHP)
Analysis
Summer 2006

The credit hour productivity (CHP) analysis for the Summer 2006 semester is similar to the Spring semester, focusing on Undergraduate and Graduate levels. The total credit hours for the semester is 327, representing 88% of the total.

#### Undergraduate
- General Studies: 327, 88%
- Total: 327, 88%

#### Graduate
- Total: 45, 12%

Grand Total: 372, 100%

Speech Courses
Credit Hour Productivity (CHP)
Analysis
AY 2005-2006

The credit hour productivity (CHP) analysis for the Academic Year 2005-2006 semester is provided, with a focus on the Undergraduate and Graduate levels. The total credit hours for the academic year is not explicitly stated, but the methodology is similar to the previous semesters, with a focus on productivity and efficiency in credit hour management.
<table>
<thead>
<tr>
<th></th>
<th>Undergraduate</th>
<th></th>
<th>Graduate</th>
<th></th>
<th>Grand Total</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Studies</td>
<td>1,818</td>
<td>87%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Lower Division</td>
<td>77</td>
<td>4%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upper Division</td>
<td>145</td>
<td>7%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>2,040</td>
<td>97%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td>54</td>
<td>3%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td>2,094</td>
<td>100%</td>
<td></td>
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</tbody>
</table>

13. Relevant course syllabi (attach): Attached is the departmental/program format for all syllabi, containing university and program requirements. Each special topics course instructor would develop the syllabus in his/her particular topic following this format.
SYLLABUS
TITLE of COURSE
DRA ####

A. Title of Course: Special Topics in Theatre
B. Number of Course including section DRA 3XXX
C. Term of Course
D. Instructor of Course:
E. Pre-requisite Courses:
F. Office Hours of Instructor: Include Instructor's email address
G. Time of Class:
H. Classroom Location:
I. Office Location: 334-670-3391/3714
J. Office Telephone: theatre@troy.edu

K. Course Description and Objectives:

1. Course Description:

   Note to instructor: This section should include the Bulletin description. It can include other descriptive information the instructor wishes to include.

2. Objectives—Upon completion of the course the student should be able to do the following:

L. Text(s)

M. Other Materials:
N. Grading Methods and Weights of the Criteria (including makeup examination policy)

Note to Instructor: All courses in the theatre (those having a DRA prefix) have 1000 possible points. Assignments to reflect that. The 1000 points allow the absence/tardiness policy to work. If you'd like to see how other courses in the program adapt to the 1000 points, please ask.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>1000-990</td>
</tr>
<tr>
<td>B</td>
<td>899-800</td>
</tr>
<tr>
<td>C</td>
<td>799-700</td>
</tr>
<tr>
<td>D</td>
<td>699-600</td>
</tr>
<tr>
<td>F</td>
<td>599 and below</td>
</tr>
</tbody>
</table>

Total points

Students are expected to attend each of the scheduled class meetings and to be punctual. Without a written medical excuse, verified family emergency or official university excuse, any makeup work is not possible. Many theatre courses have daily participation and observation requirements which obviously cannot be made up.

O. Class Procedure and Course Requirements

P. General Supports (i.e. Computer Works, Writing Center, Tutorial Lab, etc.)

Computer Works, McCartha Hall, ext. 3413
Writing Center, Wright Hall, ext. 3305
Counseling and Wellness Services, Adams Center, ext. 3221

Q. Daily Assignments indicating deadline for adding or dropping a course, holidays, etc.:

Note to Instructor: Insert your daily schedule and assignments here or include as a separate handout. If a separate handout, include the words: "See separate attachment."

R. Additional Services-The Required Americans and Disabilities Act (ADA) Statement and other appropriate statements:

AMERICANS WITH DISABILITIES ACT: Any student whose disabilities fall within the ADA must inform the instructor at the beginning of the term if any special needs or equipment necessary to accomplish the requirements for this course.

Students who have or may be dealing with a disability or learning disability should speak with the instructor, contact the office of Adaptive Needs Program 670-3220/3221. Various accommodations are available through the Adaptive Needs Program.
S. Absence Policy

Department of Speech and Theatre-DRA Theatre Classes

Attendance Policy
January 2003 adopted

There is no more important tradition and responsibility of the theatre than to be present, prepared and on time.

Points are based on 1000 point grading system in all theatre arts courses.

1. 3 Hour Classes - Three (3) absences are allowed. After three absences, thirty-five (35) points for a M, W, F class and fifty-five (55) points for a T, Th class are deducted per class meeting missed. Fifteen (15) points will be deducted per class meeting you are late. Twelve (12) unexcused absences in a M, W, F class is automatic failure of the course. Eight (8) unexcused absences in T, Th class is automatic failure of the course.

2. 2 Hour Classes – Two (2) absences are allowed. After two absences, fifty-five (55) points are deducted per class meeting missed. Thirty (30) points will be deducted per class meeting you are late. Eight (8) unexcused absences is automatic failure of the course.

3. 1 Hour Classes - One (1) absence is allowed. After one absence, one hundred (100) points from final grade are deducted per class meeting missed. Forty-five (45) points will be deducted per class meeting you are late. Four (4) unexcused absences is automatic failure of the course.

Tardiness is defined as arriving after the instructor has begun to teach class.

Further information on the Troy State University Attendance Policy can be found in the Undergraduate Bulletin. Be prepared when you enter the classroom. Being unprepared wastes the instructor’s time and your classmates’ time.

Attendance at some College of Communication and Fine Arts events and all theatre productions is required as well.

Students in the Department of Speech and Theatre are required to see all Troy University theatre productions that occur during the semester as well as other “performances” in the CCFA, including one concert in the School of Music, and one exhibition in the Malone Gallery. In all performance classes there is required attendance at a play or musical at another venue (University, ASF, other professional venue, or community).
Proof of attendance at the “other venue” will need to be secured with the ticket, program, and a brief response (using the production critique) to the event. Troy University Theatre performances should be assessed using the attached format. (Production Critique). The critique is due in class immediately following the event. Malone Gallery exhibitions or School of Music concerts should be validated with a ticket/program and a brief response.

T. Incomplete Work Policy:

An incomplete grade will be given only when the student has made sufficient progress in meeting the minimum requirements of the course for a grade of C or better. A contract specifying the kinds and nature of the work to be completed with due dates will be signed by both the student and the instructor.

U. Cheating Policy:

Students are held to the Code of Conduct outlined in the Oracle.

V. Other pertinent information relating to specialization requirements (e.g., certification of licensure, teacher competencies, etc.)

Note to Instructor: For courses which are included in any education program, please check with the Director of Theatre to see if this class requires a C or better. If so, include the statement which follows. Otherwise it would be N.A.

Students MUST earn a grade of C or better in D&A # title of course to earn State Department of Education credit for teacher certification.