Dr. Jack Hawkins  
Chancellor  
Troy State University  
Adams Administration Building  
Troy, Alabama 36082

Dear Jack:

This letter will acknowledge all substantive changes that were submitted by Troy State University in 1998 and 1999. The responses are addressed chronologically.

8/6/98  Change in start date for Bachelor of Science in Public Administration from Fall 1998 to Fall 1999. Add Education Concentration to Master of Public Administration in Atlanta. No additional information required.

8/18/98  Close Troy State University site at Naval Construction Battalion Center in Gulfport, Mississippi. No additional information required.

9/98  Expansion of Distance Learning. Your proposal described both synchronous and asynchronous instruction which included live interactive, live into cable, live on tape, telecourses, and online/web-based courses. Currently, there are three centers of distance learning: TSU at Troy, TSU-Phenix City, and TSU-University College. A dean of the Distance Learning Center has been hired to centralize all distance learning activities. Teaching faculty appear to be appropriately credentialed. Academic requirements and support services, including library resources, are equivalent for distance learning students compared to students enrolled in traditional courses. Although there are no entire degree programs offered via distance learning, a number of courses in the Nursing and EMBA programs are offered using distance learning. No further information required.

9/17/98  Master of Science in Public Administration at Pacific Region Command Installations and Master of Science degree in International Relations at Kadena
The Master of Public Administration permits the option of either a 30- or 36-semester hour program with a concentration in public management. Both face-to-face instruction and distance learning methods will be utilized. The MPA will be delivered on 6 PACOM installations and as a teachout at a seventh location for another institution. The sites are: Hickam AFB, Hawaii; Kadena AB, Japan (Okinawa); Misawa AB, Japan; Yokota AB, Japan; Yongsan Garrison, and Camp Zama. The teachout of the MPA program will be conducted at Yokosuka Naval Station, Navy Campus. There are no differences in admission or graduation requirements for students in the Pacific MPA program as compared to students enrolled at other TSUT locations. At least 75% of the course requirements are taught by full-time faculty. Library resources and support services appear adequate to support this initiative.

Similarly, the Master of Science in International Relations allows students to pursue either a 30- or 36-semester hour option with a concentration in regional studies (Asian Emphasis). The MSIR will be offered at Kadena AB in Japan (Okinawa) by traditional means and later via distance learning. There are no differences in admission and graduation requirements and staffing will ensure that at least 75% of all courses are taught by full-time faculty. The largest Air Force library in the region is the Command Reference Library on Kadena AB. A range of additional support services are provided for students at this site.

Professional Master of Business Administration to be offered at White Sands Missile Range in New Mexico. The 30-semester hour PMBA is designed for individuals who possess a baccalaureate degree and at least two years work experience. The program will be delivered at the White Sands Missile Range in Las Cruces, New Mexico, in the Western Region of University College. Admission and graduation requirements are the same as those at other TSU sites. Instruction will be offered in a traditional format. All faculty possess a doctorate in the teaching area or a related field. Library and learning resources can be accessed on the Western Regional website. This program replaces programs in business that have been discontinued by Florida Institute of Technology.
The following programs were extended to off-campus sites in Florida: Jacksonville, Florida (MS in Management, MS in Human Resource Management, MS in Public Administration, MS in the Foundations of Education); Orlando (MS in Human Resources Management, MS in the Foundations of Education); Fort Walton Beach (MS in Human Resources Management); Miami (MS in Management, MS in Human Resources Management, MS in Public Administration, and MS in Foundations of Education).

Master of Science degree in Human Resource Management in Orlando, FL and Fort Walton Beach, FL. Upon request, courses leading to the MSHRM degree are extended to the National Linen Corporation and the Regional Office Site in Ft. Walton Beach, using a combination of intensive weekend, once per week class meetings, and computer-mediated instruction. This interdisciplinary program consists of 30 semester hours (21 hours of required courses and 9 hours of electives) that are being offered during a 10-week term. Students pursuing degrees in the Florida Region are provided graduate level support materials through the TSUFR Library at Hurlburt Field, interlibrary loan services, and a Memorandum of Understanding with the University of Central Florida. The number and qualifications of faculty who provide instruction are appropriate; an additional faculty member in Human Resource Management will be hired after a threshold of 100 enrollments per term has been reached.

Master of Science in International Relations degree to be offered in Jacksonville, FL.

Executive Master of Business Administration HealthSouth (approved by COC). EMBA to be offered to general public.

Professional Master of Business Administration to be offered at locations in Kaiserslautern, Germany; Athens, Greece; Miami, Jacksonville, Orlando, and Fort Walton Beach, Florida.

Master of Science in Foundations of Education to be added in Atlanta, GA. The 30 semester hour curriculum, with a concentration in Educational Leadership, consists of 12 hours in the area of concentration, 9 hours of required education
Dr. Hawkins
December 3, 2002

course work, 6 hours of advisor approved electives, and a 3 hour required elective. Courses will be offered over a ten-week term using an intensive weekend, one meeting per week, and technology-mediated format. The program is being extended to Atlanta to serve working adults, including federal employees, their dependents, and employers of large corporations and professional organizations. In addition to providing electronic access to library resources, TSU has an agreement with Georgia State University and the Georgia State Library. All faculty hold earned doctorates in the field.

5/6/99 Closure of TSU-University College locations at Ingleside, TX, Key West, FL, and St. Augustine/Camp Blanding, FL.

5/6/99 Master of Science in Criminal Justice to be offered at Naval Air Station in Pensacola, FL.

6/14/99 Master of Public Administration program to be added at Miami, FL site. TSUFR received a request from the Department of Justice, Federal Bureau of Prisons, and the U.S. Army, Southern Command, to provide the Master of Public Administration in Miami. The MPA degree is designed to promote the application of technical and managerial skills to public service work. The curriculum consists of 21 semester hours of required courses in public administration and 9 semester hours in an area of concentration (i.e., Justice Administration, Health Services Administration, or Public Management). A combination of face-to-face instruction during an intensive weekend or class meetings once per week along with distance learning will be offered. Instruction will be provided by full-time and adjunct faculty who teach at the Miami site. An array of library resources and services will be provided through the TSUFR centralized model; in addition, a memorandum of understanding (MOU) has been arranged with Florida International University.

6/18/99 Master of Science in Nursing to be offered in Taiwan.

6/16/99 Phase out Master of Public Administration at Misawa AB in Japan. A teach-out agreement was provided effective during the 1999-2000 academic year.

8/30/99 MBA to be converted to EMBA for Davis-Monthan AFB.
Phase out Master of Public Administration at Holloman AFB in New Mexico. Phase out plan provided effective during the 1999-2000 academic year.

Master of Science degree in Criminal Justice to be offered at NAS Pensacola, FL. Graduates of the MSCJ will complete a 30-semester hour program which includes 12 semester hours of required course work and 18 hours of electives. Courses will be conducted in eight week sessions using an intensive weekend and once per week class format. A variety of delivery methods will be used which include distance learning. Several masters, bachelors, and associate degrees are offered at this location. There are no differences in admission, course content, or graduation requirements. All faculty are appropriately credentialed. Library resources and services are coordinated by the TSUFR Library at Hurlburt Field.

Master of Science in Foundations of Education to be offered in Orlando, FL. The extension of the MS in Foundations of Education was prompted by a request from the Orange County Public School System. The proposed start date was January 2000. This degree is designed to prepare students who hold a baccalaureate degree for advanced graduate studies in education. Two areas of concentration will be offered: (1) Counseling and Psychology, and (2) Public Administration. Successful completion of 30 credits (9 required hours, 3 hours in a cognate area, and 18 hours in approved electives) will be required to fulfill requirements for the degree. All classes will be taught using traditional delivery methods. Library services and resources are available through the TSUFR Library's centralized model. In addition, Orlando students are encouraged to obtain library cards from the University of Central Florida for which they are reimbursed. Full and part-time faculty appear properly credentialed.

Master of Science in Management at Corpus Christi Naval Air Station in Texas. This proposal is made in response to a request by Navy Campus education officials at Corpus Christi Naval Air Station to provide the MSM degree with a concentration in General Management. The proposed start date is March 2000. It is my understanding that an additional business faculty member was to be hired prior to the opening of this location. Courses will be taught over an eight week term using both intensive weekend classes and classes that meet one night a week. A variety of delivery methods will be employed. Students will complete a five course core, a three course concentration, and two elective courses for a
total of 30 semester credit hours. In addition to centralized library resources and services provided by the Regional Library at Hurlburt Field, Florida, students may purchase library cards at Texas A&M in Corpus Christi and be reimbursed. Based on estimates provided, the program appears to be self-supportive.

I hereby accept your documentation and approve the changes to the above extension sites. This completes our review of all substantive change submissions to the Commission between 1998 and 2002. I wish you and your colleagues a joyous holiday season.

Sincerely,

James T. Rogers
Executive Director
Commission on Colleges

JTR/RER:rlb