Dear Jack:

Thank you for recent communications regarding change at your institution. I shall address them chronologically.

In your letter of November 24, 2003, you notified the Commission of your intention to offer the following degree programs, all to start with Term III, 2004, at the specified locations:

- Master of Education at Ft. Walton Beach, FL, Tampa, FL, and Conyers/Covington, GA
- Bachelor of Science in Criminal Justice at Atlanta, GA, Augusta, GA, and Clarksville, TN
- Bachelor of Science in Management at Atlanta, GA
- Executive Master of Business Administration at Augusta, GA

We shall include these programs within the scope of accreditation previously granted. Please note that if you wish to offer an approved program at an approved site, notification only is sufficient. We do not require a prospectus for review and approval.

The letter of December 1, 2003 provided information we had requested on a variety of proposals:

1. The start date for the Executive MBA program in Norfolk, VA is January, 2004
2. You provided the missing page 13 from the Mumbai, India prospectus
3. You provided revised information on faculty credentials for several proposed sites.

After reviewing the documentation, we approve the following degrees and sites:

- Mumbai, India. Troy State University—The Empire Institute of Learning, 414 Senapati Bapat Marg, Lower Parel (W) Mumbai 400 013, India
- Associate of Science in Computer Science
- Associate of Science in General Education
- Bachelor of Science in Computer Science
- Bachelor of Science in Social Science with minors in Social Science Leadership, Broadcast Journalism, Print Journalism, and Journalism
- Associate of Science in Business
- Bachelor of Science in Business Administration
- Master of Business Administration
- Executive Master of Business Administration

Approval for the degrees at this location will be contingent upon clarification of the following issue: **Three types of journalism degrees are offered. None of the faculty on the roster submitted have degrees in journalism. Who will teach the courses?**

- **Bangkok, Thailand.** Troy State University—St. Theresa INTI College, 1 Rangsit Nakornmayok Road, Bungsan (Klong 14) Ongkarak Nakornmayok, Bangkok, Thailand
  - Master of Business Administration
  - Executive Master of Business Administration

- **Hanoi, Vietnam.** Troy State University—International College of IT Management, 46 Nguyen Truong To, Ba Dinh District, Hanoi, Vietnam
  - Master of Business Administration
  - Executive Master of Business Administration

- **Kuala Lumpur, Malaysia,** Troy State University, 159 Jalan Maharajalela, 50150 Kuala Lumpur, Malaysia. A secondary teaching location will be:
  Lot 1838, Mukim Bukit, Katil Ayer Keroh
  75450 Melaka
  Malaysia
  - Master of Business Administration
  - Executive Master of Business Administration

All of the programs and sites approved will be included within the scope of accreditation previously granted. **Please note that the approval for the Mumbai, India site and relevant programs is contingent upon a satisfactory response to our question regarding faculty.**
In your letter of December 11, 2003, you notified the Commission of your intent to enter into a partnership with Espiritu Santo University in Guayaquil, Ecuador to deliver the Master of Business Administration and the Executive Master of Business Administration degree programs starting in May, 2004. We accept your notification and look forward to receiving the prospectus for this venture.

The January 5, 2004 letter notified the Commission of your intent to offer the Bachelor of Science in Computer Science (BSCS) in Augusta, GA with a start date of May, 2004. We accept your notification. Please remember that if an approved program is to be offered at an approved site, we require notification only.

Your letter of January 6, 2004 notified the Commission of your intent to offer the following programs, beginning in August of 2004:

- Master of Education and the Master of Science in Human Resource Management at Fort Belvoir, VA, Fort Myer, VA, and at the National Naval Medical Center in Bethesda, MD
- Master of Science in Criminal Justice at Fort Belvoir, VA, Fort Myer, VA, and at the National Naval Medical Center in Bethesda, MD
- Master of Science in Criminal Justice at the Norfolk, VA Metro Center, Norfolk VA Naval Base, Langley AFB VA, Fort Eustis, VA, and at Fort Monroe

We accept your notification of these programs at the specified sites.

In your letter of January 7, 2004, you notified the Commission that the Master of Education program currently offered from the Augusta, GA site will be offered to cohort groups at the following locations:

Greene County, GA
Lee County, GA
Milledgeville, GA
Twin City, GA
Vidalia, GA

The following new cohort groups started in January, 2004:

Portal, GA
Lee County, GA
For all of these, please provide:

1. specific street addresses
2. percentage of program to be offered at the site
3. projected number of students
4. faculty roster
5. description of discipline-specific library support

We accept your notification and shall look forward to receiving the additional information.

Your letter of January 14, 2003, notified the Commission of your intent to open a new location in Philadelphia, PA to offer the following graduate programs:

- Master of Business Administration
- Executive Master of Business Administration
- Master of Science in Management
- Master of Science in Human Resources Management
- Master of Education
- Master of Public Administration

You anticipate a start-up date of August, 2004. We accept your notification and look forward to receiving the prospectus for this location.

In the February 9, 2004 letter, you transmitted prospectuses for the Master of Education (M.Ed.) degree program to be offered at Fort Walton Beach, FL, and Tampa, FL. Both programs will begin in March, 2004. Specific street addresses for the two sites are:

Troy State University Florida and Western Region
Ft. Walton Beach Area
81 Beal Pkwy, S.E.
Fort Walton Beach, FL 32594

Tampa Bay Campus
Troy State University Florida and Western Region
3414 S. Dale Mabry Hwy.
Tampa, FL 33629

For both programs, the primary concentration will be Foundations of Education, however Instructional Technology may also be offered in the future. The curriculum is identical to that which is offered at other TSU sites. The program consists of either a 36 semester hour
program with a choice of thesis or non-thesis track, or a 30 semester hour program which requires a comprehensive examination. Library, student support, physical, and financial resources appear sufficient to support the program.

For evaluation of the programs, in addition to administrative review, the following instruments are used:

1. Student end-of-course critiques
2. Student exit assessment form
3. One-year-out and five-year-out alumni surveys
4. Testing

How do you determine comparability of learning outcomes among your M.Ed. programs at various locations? We accept your documentation, and approve the two programs at the sites, contingent upon a satisfactory response to our question, and shall include them within the scope of accreditation previously granted. Enclosed is an invoice for $600 to assist in defraying the costs associated with the review of substantive changes.

Best regards,

James T. Rogers
Executive Director
Commission on Colleges

Enclosure
Dr. Jack Hawkins, Jr.
Chancellor
Adams Administration Building
Troy State University
Troy, AL 36082

Dear Jack:

I write to acknowledge several correspondences received in our office with regards to substantive changes that have occurred or are underway at your institution. I shall address them chronologically, except for the prospectuses, which will be reviewed last.

In your letter of August 22, 2003, you notified the Commission of your intent to initiate the Master of Education (M.Ed) program in Vidalia, GA, beginning in March, 2004. We shall anticipate a prospectus for the program/site in the immediate future.

You wrote on August 26, 2003, to notify the Commission of the addition of several concentrations to existing degree programs at approved sites within the Atlantic Region:

1. Master of Education: Concentration in Adult Education, Foundations of Education, and Counseling and Psychology at:
   - Naval Base Norfolk
   - Naval Air Station, Little Creek
   - Dam Neck
   - Fort Monroe
   - Fort Eustis

2. Master of Science in Management: Concentration in Information Systems at:
   - Naval Base Norfolk
   - Naval Air Station, Little Creek
   - Dam Neck
   - Oceana
   - Portsmouth
   - Fort Monroe
   - National Naval Medical Center at Bethesda
3. Master of Business Administration: Concentration in Information Systems at:

- Naval Base Norfolk
- Naval Air Station, Little Creek
- Dam Neck
- Oceana
- Fort Monroe
- Fort Myer
- National Naval Medical Center at Bethesda

We also note that the administrative office for the Atlantic Region will be moved from its present Naval Base Norfolk site to a location near downtown Norfolk. Classrooms will be available at both locations and all support services remain the same. The Executive Master of Business Administration will be offered at the new location. What is the start date for the Executive MBA program? The difficulty of access to the Naval Base for civilian students is the prime reason for the move.

On September 15, 2003, you wrote to notify the Commission of your intention to offer the Executive Master of Business Administration degree program at sites in Seoul, Korea and in Germany, beginning in March, 2004. We shall anticipate prospectuses for these changes in the next two months.

Your letter of September 18, 2003, notified us of the following changes:

1. You will offer the following degree programs at Fort Bragg, NC:

   - Associate of Science in General Education
   - Bachelor of Science in Social Science

2. At Fort Lewis, Washington, you will offer:

   - Master of Science in Management degree program with a Healthcare concentration

Since these are approved programs and you plan to offer them at approved sites, we require no further information from you.

You wrote on September 25, 2003, to notify the Commission that you will no longer offer the Master of Science in Management (MSM), the Master of Public Administration (MPA) and the Master of Education (M.Ed.) degree programs at the following sites:
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Dr. Hawkins
October 31, 2003

1. MPA program
   - Camp Zama, Japan
   - Hickam AFB, Hawaii
   - Kadena AFB, Okinawa
   - Yokota AFB, Japan
   - Yongsan Army Garrison, Korea

2. M. Ed. program
   - Hickam AFB, Hawaii
   - Kadena AFB, Okinawa
   - Sasebo, Japan
   - Yongsan Army Garrison, Korea

3. MSM program
   - Kadena AFB, Okinawa
   - Misawa, Japan
   - Osan AFB, Korea
   - Taegu Hub, Korea
   - Yokota, AFB, Japan
   - Yokosuka, Japan
   - Yongsan Army Garrison, Korea

Teach-out arrangements for the MSM, MPA, and the M.Ed. students will be completed by Spring, 2004. The new U.S. Air Force contract calls for the Master of Science in International Relations (MSIR) degree program to be offered in Kadena AFB, Okinawa and the Executive Master of Business Administration (EMBA) degree program to be offered in Seoul, Korea.

We shall note all of these changes in our files; in the instances noted, we anticipate receiving more information for review and approval.

On August 27, 2003, you wrote to transmit prospectuses for four sites with a variety of programs. They are arranged by the site:
Mumbai, India. Two prospectuses cover the undergraduate programs; a second prospectus describes the proposed graduate degree programs:

- Associate of Science in Computer Science
- Associate of Science in General Education
- Bachelor of Science in Computer Science
- Bachelor of Science in Social Science with minors in:
  - Social Science Leadership
  - Broadcast Journalism
  - Print Journalism
  - Journalism
- Associate of Science in Business
- Bachelor of Science in Business Administration
- Master of Business Administration
- Executive Master of Business Administration

The location for the programs is:

Troy State University—The Empire Institute of Learning, 414 Senapati Bapat Marg
Lower Parel (W)
Mumbai 400 013
India

Undergraduate programs. The implementation date for the programs is January, 2004. Instructional delivery will be via the traditional classroom format on a semester basis, matching the main campus in Alabama. Academic supervision for the programs is provided by academic administrators in the university administration with periodic on-site evaluation and observation by the administrators responsible for the programs. Student counseling time may be scheduled with the Site Coordinator, the Regional Director, and with faculty members via email, prior to or after class time. An array of student services are provided to support the programs.

In addition to electronic resources, the university has purchased books from the Harvard Core Collection bibliography and general business, social science, and computer science reference books to place on reserve at the TSU-Empire Institute libraries in India. The prospectus is missing page 13; please provide that page. Financial and physical resources appear adequate to support the programs. Evaluation activities include performance measurement, planning, budgeting, and the implementation that follows analysis of performance. They are conducted according to a defined and published university calendar. Please justify the following faculty teaching in the programs:
Dr. Hawkins  
October 31, 2003

- Prof. D. Lawrence holds the MA in Educational Leadership and the BA in Adult Education; she teaches English.

- Prof. Ratnam holds the MBA and a bachelor's degree in Economics; he teaches Information Systems.

- Prof. Chin holds the MBA and a B.S. in Accounting; he teaches Management.

- Prof. Duc holds the MBA and bachelor's degrees in Business Law and Business Administration; he teaches Finance.

- Prof. Kheong holds the MBA and a BA in Accounting and Finance; he teaches Management and Marketing.

- Prof. Dung holds the MBA and the BA in National Planning; he teaches Management and Marketing.

- Prof. Kulkarni holds the Ph.D. in Commerce; he teaches Accounting.

- Prof. Shetty holds the Ph.D. in Management and teaches Marketing.

- Prof. Tan holds the Ph.D. in Human Resource Management and teaches POL 3351

- Prof. Hipsher holds the MBA and teaches Management.

- Prof. Linh holds the MBA and teaches Marketing and Management.

**Graduate programs.** The location is the same as for the undergraduate programs with an implementation date of August, 2003. You propose to offer the following programs:

- **Master of Business Administration (MBA)**
- **Executive Master of Business Administration (EMBA)**

We shall defer action on the proposals for this site until we receive the additional information requested.
Bangkok, Thailand. You propose to offer the following degrees at the site:

   Master of Business Administration (MBA)
   Executive Master of Business Administration (EMBA)

The implementation date was August, 2003, at the following site address:

   Troy State University—St. Theresa INTI College
   1 Rangsit Nakornmayok Road
   Bungsan (Klong 14) Ongkarak Nakornmayok
   Bangkok, Thailand

Hanoi, Vietnam. You propose to offer the following programs at the site:

   Master of Business Administration (MBA)
   Executive Master of Business Administration (EMBA)

The implementation date was August, 2003, at the following site address:

   Troy State University—International College of IT Management
   46 Nguyen Truong To
   Ba Dinh District
   Hanoi, Vietnam

Kuala Lumpur, Malaysia. You proposed to offer the following degree programs at the site:

   Master of Business Administration (MBA)
   Executive Master of Business Administration (EMBA)

The implementation date was August, 2003, at the following site address:

   Troy State University
   159 Jalan Maharajalela
   50150 Kuala Lumpur
   Malaysia

A secondary teaching location will be:

   Lot 1838, Mukim Bukit Katil
   Ayer Keroh
   75450 Melaka
   Malaysia
The following comments are for all the graduate programs and sites for which prospectuses were submitted:

Instructional delivery will be via the traditional classroom in five ten-week terms. The curriculum is the same as offered on other TSU campuses; graduation and admission requirements are the same. Academic supervision for the programs is provided by academic administrators within the university administration. Learning outcomes for the programs are appropriate. Both programs require 36 semester hours to complete. Courses are held either on a weeknight (one night per week and a Saturday) or on an intensive 8 day basis, with an examination held two weeks later.

Library, computer, physical resources, and financial support appear sufficient to support the programs. Evaluation activities include performance measurement, planning, budgeting, and the implementation that follows analysis of performance. They are conducted according to a defined and published university calendar. Please resubmit the faculty rosters showing the discipline/major for degrees earned; if the individual is teaching in a discipline outside the degree major, please identify the number of graduate hours earned in the teaching discipline. For instance, if the person holds a doctorate in Business with a major in Management but is teaching Marketing, please justify their teaching the Marketing course(s). We shall defer action on the proposed programs until we receive the additional information requested. Enclosed is an invoice for $1800 to assist in defraying the costs associated with the review of substantive changes.

I hope that your Thanksgiving break will give you some time for rest and relaxation.

Best regards,

James T. Rogers
Executive Director
Commission on Colleges

JTR/RER:rlb

Enclosure
June 10, 2003

Dr. Jack Hawkins, Jr.
Chancellor
Troy State University
Adams Administration Building
Troy, AL 36082

Dear Jack:

Thank you for your recent letters regarding changes that are underway at the institution. In your letter of May 7, 2003, you notified the Commission of your intent to initiate the following degree programs at the specified locations:

1. The Bachelor of Science in Computer Science and the Bachelor of Science in Business Administration degree programs will be offered in Kuala Lumpur and Melaka, Malaysia. These programs will be added to the previously reported Bachelor of Science in Management, Bachelor of Science in Accounting, and the Associate of Science in Business degree programs. At the graduate level, the Master of Business Administration and the Executive Master of Business Administration degree programs will also be delivered at the two sites. All programs will be delivered with a contractual partner, Institut Putra.

2. The Master of Business Administration and the Executive Master of Business Administration degree programs will be offered in Hanoi, Vietnam. The two programs will be delivered through a contractual agreement with the International College of Information Technology and Management.

3. The Master of Business Administration and the Executive Master of Business Administration degree programs will be offered in Mumbai, India. The two programs will be delivered through a contractual agreement with the Empire Institute of Learning.

This information will be added to your file; we anticipate receiving prospectuses for the programs and sites at least three months prior to implementation of the programs.
Page 2
Dr. Hawkins
June 10, 2003

In your letter of May 15, 2003, you notified us of your intent to add two course concentrations, International Business and Information Systems, to the approved Master of Science in Management (MSM) degree program at the Atlanta, Georgia site. We shall note this in your file and require no further information from you.

Thank you for your efforts to keep the Commission informed of change at your institution.

Best regards,

James T. Rogers
Executive Director
Commission on Colleges

JTR/RER:rlb
Dr. Jack Hawkins, Jr.
Chancellor
Adams Administration Building
Troy State University
Troy, Alabama 36082

Dear Jack:

This letter addresses all substantive changes that were submitted to the Commission from January to December, 2001. The responses are in chronological order.

1. January 9, 2001. Notification of the following:

   • Closure of MPA program in Miami, FL due to insufficient enrollment.
   • Closure of Pascagoula, MS site due to insufficient student enrollment. Pascagoula will be used as a classroom location for the Keesler AFB degree programs on an as-needed basis.
   • Downgrade of Whiting Field, Milton, FL to a classroom location due to insufficient student enrollment.

2. January 10, 2001. Notification of your intent to offer the Master of Science in International Relations and the Master of Science in Conducting degree programs on the main campus. Please notify the Commission of the inception date for this program.

3. February 22, 2001. Notification and request that the Bachelor of Science degree in Physical Education and Fitness at Ft. Benning, GA be placed in moratorium status until the 2003-2004 academic year. The program is undergoing significant revision; all students have completed the present degree program.

5. **March 22, 2001.** Notification of new programs offered on the main campus; please notify the Commission regarding inception dates for these programs:

Graduate level:

- Master of Science in Conducting
- Master of Public Administration
- Master of Science in International Relations
- Master of Science in Sport and Fitness Management
- Master of Science in Environmental Analysis (1994)
- Executive Master of Business Administration (1998)

Undergraduate level:

- Risk Management and Insurance
- K-12 Collaborate Elementary Program
- Geomantics
- Sport and Fitness Management renamed from Health, Physical Education and Recreation
- Computer Science Program modified from the Computer and Information Science and the Information Systems Programs

6. **April 25, 2002.** Notification of an additional site location at Fort Eustis, VA. Three graduate programs will be offered at that site beginning in October, 2001:

- Master of Public Administration
- Master of Science in Human Resource Management
- Master of Education

7. **May 1, 2001.** Notification of intent to offer the Master of Business Administration and the Executive Master of Business Administration at the Taipei, Taiwan site, to have begun in November, 2001.

9. **July 30, 2001.** Notification of the title change for the Master of Science in Foundations of Education to the Master of Education degree to have been effective Fall term, 2001.

10. **August 28, 2001.** Notification of closure and teach-out for the Master of Education degree program on Misawa AB, Japan, due to low enrollments. You included a detailed plan for the teach-out process.

11. **September 6, 2001.** Notification of your intent to offer the following degree programs in Vietnam; please notify the Commission regarding inception dates for these programs:
   - Master of Business Administration
   - Executive Master of Business Administration
   - Associate of Arts in Business
   - Associate of Arts in Social Science
   - Bachelor of Science in Business Administration
   - Bachelor of Science in Social Science

12. **September 6, 2001.** Notification of your intent to offer the following degree programs in Malaysia; please notify the Commission regarding inception dates for these programs:
   - Master of Education
   - Master of Science in Management
   - Master of Public Administration

13. **September 28, 2001.** Notification that, effective October 8, 2001, the degree program offered at Portsmouth Naval Hospital, Portsmouth, VA will be changed from the Master of Public Administration (Healthcare Administration concentration) to the Master of Science in Management (Healthcare Administration concentration).

14. **October 18, 2001.** Notification of your intent to offer the following degrees at the specified locations; please notify the Commission of the inception dates for these programs:
   - Master of Science in Management—Bethesda Naval Hospital, Bethesda, MD
   - Master of Science in Management—Ft. Myer, VA
   - Executive Master of Business Administration—Little Creek, VA
15. December 3, 2001. Notification that you plan to add the English and History concentrations to the existing Master of Education (M.Ed.) degree program at Augusta, GA site. Please notify the Commission regarding the inception date for this program.

16. December 3, 2001. Notification of your intent to offer the following degrees at the sites specified:

- Master of Science in International Relations—Ft. Lewis, WA

- Bachelor of Science in Political Science—Eglin AFB, Hurlburt Field, and Ft. Walton, FL

These changes are included within the current scope of Troy State University’s accreditation. This information will be noted in your file here at the Commission.

Sincerely,

James T. Rogers
Executive Director
Commission on Colleges

JTR/RER:rlb
Dear Angie:

I am working with the 2001 submissions. I need inception/start dates for the following programs. I'll begin each entry with the date of your letter to the Commission:


March 22, 2001. Start dates for all the degrees listed except those from earlier years which are noted in the text of your ltr.

Sept. 6, 2001. All the degrees to be offered in Vietnam

Sept. 6, 2001. The three degrees to be offered in Malaysia


Dec. 3, 2001. M.Ed. in Augusta (two new concentrations)

Dec. 3, 2001. Bachelor of Science in Poli Sci at Eglin, Hurlburt and Ft. Walton. I have the inception date for the MS in International Relations from the prospectus reviewed in the 2002 submissions.

Thanks for your help. Ralph

Ralph E. Russell
Associate Executive Director
Commission on Colleges
Southern Association of Colleges and Schools
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Decatur, GA 30033
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